

From: Paul Taylor [mailto:PTaylor@mav.asn.au]
Sent: Monday, 10 April 2017 8:32 AM
To: Paul Taylor
Cc: Nom Trajkoski
Subject: HPE CM: Small Tariff Electricity Tender (EC8310-2017-EL-1)
Importance: High

Good Morning Colleagues,

MAV Procurement will very shortly be going out to market to source ongoing Electricity contracts for Small Tariff Sites. A separate tender for the remaining requirements (Large Buildings & Facilities and Street Lighting) will be conducted second half of the year in line with the 31 December expiry of our existing contracts.

Councils on our current Small Tariff Electricity contracts will have agreements expiring on 30 June this year and as such we need to start gathering the required commitment and usage information to form the basis of our tender.

If your council would like to participate in this upcoming tender we require you to review, complete and return the following attached documentation no later than **COB Monday 24 April:**

- **MAV Participation Agreement**
 - The Participation Agreement is required to indicate councils participation in the upcoming committed volume tender process
- **Letter of Authority**
 - Provides MAV/TTEG with authority to contact your existing retailer(s) to obtain usage volumes required for the tender process
 - Please copy this template onto a council letterhead and return at your earliest convenience.

If there are likely to be delays seeking the sign-off of the MAV Participation Agreement, it would be appreciated if you could still provide the Letter of Authority ASAP in the meantime to allow the data gathering process to begin.

MAV Procurement will again be utilising the energy sector expertise of Trans Tasman Energy Group (TTEG) and as such councils may be contacted by TTEG as part of the data gathering and initial sign-up process.

Please be aware that electricity prices have risen significantly since our previous tender and as such increases to current contracted rates should be expected. Please see the attached Current Status of the Electricity Market, provided by TTEG, for some information relating to current market conditions.

If you have any questions regarding this process or any of the content attached/above please feel free to contact myself or Nom Trajkoski from TTEG at any time.

Regards,

Paul Taylor | Contracts Manager

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Municipal Association of Victoria (MAV)
Level 11, 60 Collins Street, Melbourne 3000 | GPO Box 4326, Melbourne 3001
Ph: (03) 9667 5545 | Mobile: 0408 538 400 | Email: ptaylor@mav.asn.au
Website: www.mav.asn.au | Members only site: extranet.mav.asn.au



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