

SOUTH GIPPSLAND SHIRE COUNCIL

# Quarterly Performance Report

## January to March 2017



*South Gippsland  
Shire Council*



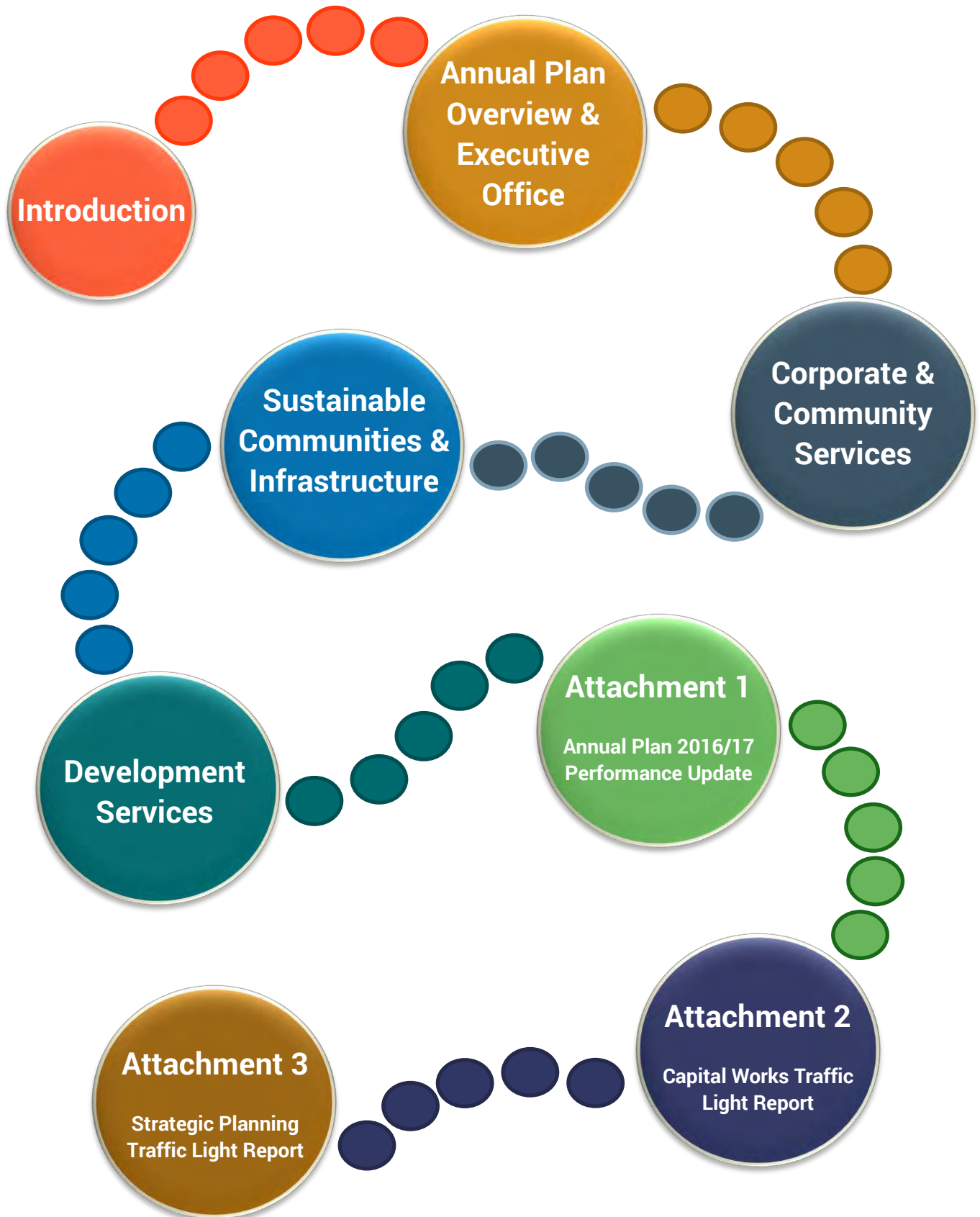
9 Smith Street, (Private Bag 4)  
Leongatha Victoria 3953

P: (03) 5662 9200

F: (03) 5662 3754

[council@southgippsland.vic.gov.au](mailto:council@southgippsland.vic.gov.au)  
[www.southgippsland.vic.gov.au](http://www.southgippsland.vic.gov.au)

# CLICKABLE Contents



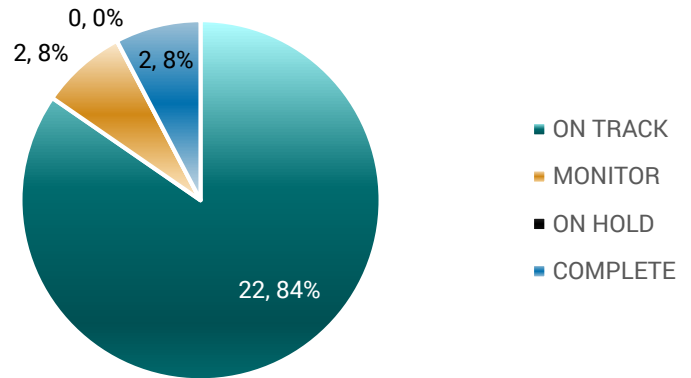
# Introduction

South Gippsland Shire Council's 2016/17 Annual Budget and 2013-2017 Council Plan are reviewed annually and include key strategic Outcomes, Objectives and Strategies. A series of indicators are allocated to the four Outcomes of the Council Plan and progress against these indicators is included in the 'Annual Plan 2016/17 Performance Update' section of [Attachment 1](#).

The Council's Quarterly Performance Report for the period January to March 2017 provides detailed reporting on Council's performance against the 2016/17 Annual Plan Initiatives, Strategic Planning and Capital Works Programs and Department Budgets.

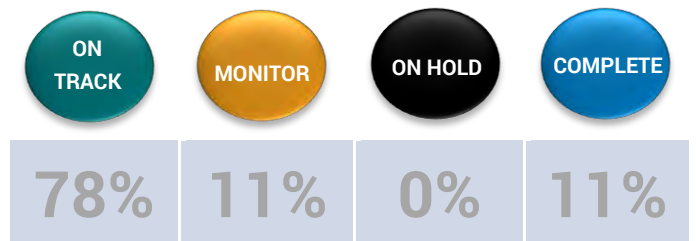
For the third quarter of the financial year, the next page outlines a pictorial overview of Council's progress towards achieving the 2016/17 initiatives related to the four Outcomes of the Council Plan.

# ANNUAL PLAN OVERVIEW



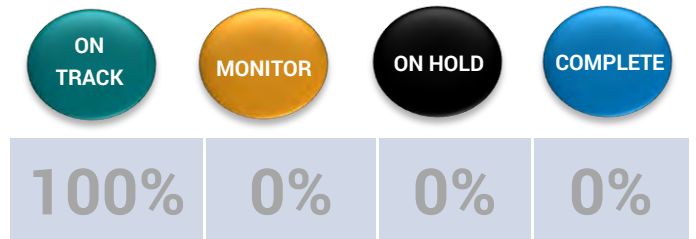
**Outcome 1:  
A Prosperous Shire**

Work with the business community to support existing businesses, diversify employment opportunities and attract new businesses.



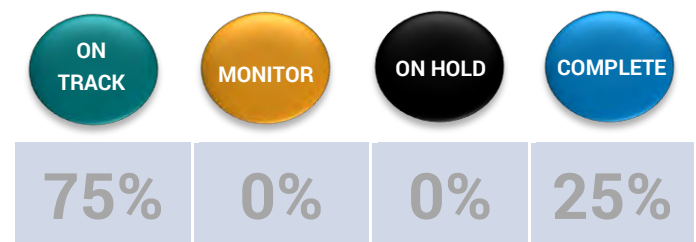
**Outcome 2:  
Closely Connected Communities**

Engage and work collaboratively with our community.



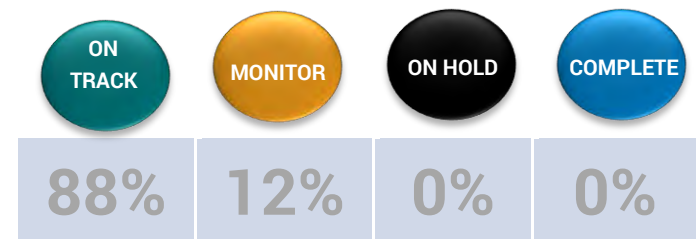
**Outcome 3:  
Integrated Services & Infrastructure**

Deliver affordable modern community services and facilities through an integrated approach to planning and infrastructure development.



**Outcome 4:  
A Leading Organisation**

Improve the financial sustainability of Council, including diversifying revenue streams.



# Executive Office

## HIGHLIGHTS AND KEY OUTCOMES

### Executive Office

- Presented seven South Gippsland residents as new Australian Citizens during a Citizenship Ceremony held in conjunction with a 2017 Australia Day event at Meeniyah Town Hall.

### Media & Communications

- Prepared and launched the new intranet for Council staff.
- Prepared the new style and branding guide for Council staff, which will be made available in quarter four.
- Successfully conducted the 2017 Australia Day Awards and event.
- Reviewed the Noticeboard section of local newspapers.

### People & Culture (P&C)

- Implemented internal "talent pool", and appointed/adjusted 13 internal staff roles to support capability development, retention, succession.
- Organisation Effectiveness Survey and engagement surveys distributed to staff.
- 2017/18 Learning Plan endorsed.
- 2017 International Women's Day "Women in Leadership" event conducted.
- Launch of the 2017 South Gippsland Shire Council Mentoring Program.
- Four policies implemented and approaches to working in isolation and sun smart reviewed.
- Project initiated with older employees to better ensure a planned and controlled future exit path, to reduce organisational risk.
- "New job safety" app rolled out.
- Annual Occupational Health & Safety plan targets are on-track.

**YEAR TO DATE INCOME/EXPENDITURE**  
**EXECUTIVE OFFICE**  
**AS AT 31 MARCH 2017**

Department	Actuals	Budgets	Variance	Full Year Budget
<b>Income (\$)</b>				
Executive Services	149	0	149	0
People & Culture	225,126	195,000	30,126	260,000
<b>Income Total</b>	<b>225,275</b>	<b>195,000</b>	<b>30,275</b>	<b>260,000</b>
<b>Expenditure (\$)</b>				
Executive Services	448,153	615,031	166,878	809,282
Media & Communications	309,393	333,856	24,464	438,124
People & Culture	1,146,672	1,023,455	(123,216)	1,347,932
<b>Expenditure Total</b>	<b>1,904,217</b>	<b>1,972,343</b>	<b>68,126</b>	<b>2,595,338</b>
<b>Total (\$)</b>	<b>(1,678,942)</b>	<b>(1,777,343)</b>	<b>(37,851)</b>	<b>(2,335,338)</b>

Note: Brackets ( ) indicated in the above table represents a negative variance

**SIGNIFICANT VARIANCES TO NOTE:**

**Executive Office**

Expenditure: Legal fees are lower than budgeted. Staffing costs have been lower due to maternity leave position. Training and professional development lower than budgeted.

**Media & Communications**

Expenditure: Temporarily reduced Equivalent Full Time (EFT) fraction and some Marketing activities yet to be undertaken.

**People & Culture**

Income: Due to higher than budgeted return to work reimbursements.

Expenditure: Due to staff redundancies and higher than budgeted WorkCover contractors and consultants.

# Corporate & Community

## HIGHLIGHTS AND KEY OUTCOMES

### Community Services

#### Aged and Disability

- Tender for new Client Management System was awarded to Procura. Project team formed and training commenced. "Go Live" date is scheduled for 1 October 2017.

Aged & Disability Services – Quarterly Service Outputs						
Service	DHHS Annual Target	Total YTD	FY Q1 Sep	FY Q2 Dec	FY Q3 Mar	FY Q4 Jun
Assessment	3,519	3,332	1,139	963	<b>1,230</b>	-
Domestic Assistance	12,833	11,164	3,827	3,659	<b>3,678</b>	-
Personal Care	3,944	3,554	1,296	1,047	<b>1,211</b>	-
Property Maintenance	1,098	664	271	193	<b>200</b>	-
Respite	2,618	2,104	664	751	<b>689</b>	-
Delivered Meals	16,935	9,545	3,295	3,074	<b>3,176</b>	-
Community Transport		7,517	2,860	2,222	<b>2,435</b>	-
Private Works (Home Support)		2,231	788	735	<b>708</b>	-
Private Works (Meals)		607	157	162	<b>288</b>	-



## Children and Family Services

- ◆ Official opening of the Karmai Community Children's Centre was held on 10 March 2017.
- ◆ Maternal and Child Health (MCH) team hosted the Gippsland MCH Regional Conference.
- ◆ 2017 Public Influenza Program commenced for the South Gippsland Shire Council community members.

Number Of Vaccinations		
Age Groups	Mar 2016	Mar 2017
<b>0-6 Child</b> Child encompasses all children immunised under the schedule.	118	<b>105</b>
<b>7-18 Adolescent</b> Adolescent encompasses the children who missed the high school immunisations.	362	<b>347</b>
<b>Year 12 Flu Program</b>	-	<b>64*</b>
<b>19 + Adult</b> Adult includes all <u>optional immunisation</u> such as Boostrix (whooping cough), Hep A, Hep B.	7	<b>0</b>
<b>Secondary School Staff Flu Program</b>	-	<b>158*</b>

*These figures do not include immunisations carried out by GPs. Some families choose the convenience of having their child immunised through their medical centre. Significant staff time includes data cleaning and assisting parents with immunisation related enquiries and ensuring that their child's history details are correct on the Australian Childhood Immunisation Register. These numbers do not reflect the updating of Australian Childhood Immunisation Register with overseas or historical immunisations.*

*\*Flu vaccines were available earlier than usual this year enabling commencement in the March Quarter.*

Immunisation % Rate - Quarterly Comparison				
Age Groups	Dec 2015	Dec 2016	Mar 2016	Mar 2017
12 - <15 Months	92.7%	<b>95.8%</b>	97.7%	<b>96.0%</b>
24 - <27 Months	96.1%	<b>89.6%</b>	92.3%	<b>97.5%</b>
60 - <63 Months	97.6%	<b>96.7%</b>	88.6%	<b>91.8%</b>

## Grants & Emergency Management

- ◆ Round two of the 2016/17 Community Grants Program closed on 31 March 2017 with 32 applications received.
- ◆ Three external grants were approved for funding from one application submitted.
- ◆ Official opening of the Nyora and Koonwarra cricket practice nets were held.

## Libraries

- ◆ The draft Library Plan 2017-2021 was developed collaboratively by the Library Board Library staff and the Community Advisory Committee members. It incorporates the outcomes of community engagement and seeks to address community needs now and to position libraries for the future.
- ◆ The Plan recognises the need to seek diverse income streams to complement Council's contributions.

	South Gippsland Libraries			
	Visitation		Membership	
	Mar 2016	Mar 2017	Mar 2016	Mar 2017
Nyora*	312	<b>327</b>	89	<b>50</b>
Foster	13,965	<b>14,540</b>	1,356	<b>1,426</b>
Korumburra	18,823	<b>18,932</b>	1,966	<b>1,979</b>
Leongatha	43,561	<b>43,607</b>	4,739	<b>4,702</b>
Mirboo North	13,058	<b>12,820</b>	1,381	<b>1,306</b>
Poowong	5,087	<b>4,374</b>	303	<b>310</b>
South Coast*	1,431	<b>1,212</b>	336	<b>394</b>

\*Mobile library stop

## Innovation & Council Business

### Information Services

- Further refinements to systems and processes identified, including more automation between key systems to improve services to the community.

### Corporate Planning & Council Business

- 2017-2021 Council Plan was developed and endorsed for public consultation.
- Councillor Induction Program continued to assist Councillors understand their legislated roles and responsibilities.
- Councillor Code of Conduct reviewed and re-adopted by Council.

## Finance, Risk & Procurement

### Accounting Services

- 2017/18 Proposed Budget and Long Term Financial Plan was developed and endorsed for public consultation.

### Rates & Valuations

- The Valuation team commenced the bi-annual revaluation process of all rateable properties in the Shire.

### Risk & Procurement

- The Risk and Procurement team is participating in a LEAN Value Stream mapping workshop to identify improvement opportunities in both systems and processes.

**YEAR TO DATE INCOME/EXPENDITURE  
CORPORATE & COMMUNITY SERVICES  
AS AT 31 MARCH 2017**

Department	Actuals	Budgets	Variance	Full Year Budget
<b>Income (\$)</b>				
Community Services	1,980,076	1,947,789	32,287	2,597,026
Finance, Risk & Procurement	36,482,632	36,818,378	(335,746)	50,841,617
Innovation & Council Business	3,301	5,940	(2,639)	7,921
<b>Income Total</b>	<b>38,466,009</b>	<b>38,772,107</b>	<b>(306,098)</b>	<b>53,446,563</b>
<b>Expenditure (\$)</b>				
Community Services	3,263,325	3,419,332	156,007	4,611,139
Corporate & Community Services Management	1,350,902	1,254,553	(96,349)	1,665,490
Finance, Risk & Procurement	13,693,392	14,706,885	1,013,493	21,896,134
Innovation & Council Business	3,719,494	3,911,408	191,914	5,050,425
<b>Expenditure Total</b>	<b>22,027,113</b>	<b>23,292,178</b>	<b>1,265,065</b>	<b>33,223,188</b>
<b>Total (\$)</b>	<b>16,438,896</b>	<b>15,479,930</b>	<b>(1,571,163)</b>	<b>20,223,375</b>

Note: Brackets ( ) indicated in the above table represents a negative variance

**SIGNIFICANT VARIANCES TO NOTE:**

**Corporate & Community Services Management**

Expenditure: Variance relates to the early retirement of Director.

**Community Services**

Income: Aged & Disability Services private works income is above target. Full year funding has been received for Municipal Emergency Response Plan position. These are partially offset by underachievement of revenue from client contributions for funded Aged & Disability Services.

Expenditure: \$98,000 of under-expenditure is attributable to community organisations yet to present invoices for approved funding. The balance is due primarily to underachievement of targets for funded Aged & Disability Services.

## Finance, Risk & Procurement

Income: Interest on Investments is \$148,000 less than year to date budget projections. Budget profile for the remainder of year will be adjusted. Developer contributions are \$28,000 less than year to date budget projections. Supplementary rate income is also \$82,000 behind year to date budget projections. \$79,000 variation relates to timing differences between employee oncost recovery income generated and year to date budget projections.

Expenditure: Employee oncost application account expenditure \$181,000 less than year to date budget. \$76,000 variation relates to timing differences associated with capitalising internal plant hire and labour on-costs used in the capital works program. Book value of assets sold is \$447,000 less than year to date budget projections, as is depreciation being \$263,000 less than year to date budgets.

## Innovation & Council Business

Expenditure: Business Improvement Coordinator commenced later than anticipated this quarter. Software/Hardware underspent.

# Sustainable Communities & Infrastructure

## HIGHLIGHTS AND KEY OUTCOMES

### Directorate

- ❖ *RSL Development Proposal* – project proposed by the Leongatha RSL Sub-Branch Inc. (RSL) on 1 February 2017 involving the potential land swap of the current RSL site with Council Offices at 6-12 Smith Street, Leongatha to cater for a new RSL complex. Council resolved to prepare a Memorandum of Understanding between Council and the RSL at the 22 February 2017 Ordinary Meeting of Council to outline the key particulars of the land swap and provide a structure to the investigations.

Total Requests **1,309**

#### Directorate

On time	Outside time
1,010	299
77%	23%

- ❖ *Municipal Precinct in Leongatha* – project abandoned by Council at the 22 February 2017 Ordinary Meeting of Council.
- ❖ *Proposed 2017/18 Capital Works Program* – second draft presented to Council at a Strategic Briefing on 15 February.
- ❖ *2016/17 Capital Works Program* – progressing well. The full list of projects, including a status update, is available in [Attachment 2](#) – Capital Works Traffic Light Report.

### Sustainable Communities Department

#### Council Reports and Briefings

- ❖ *Municipal Precinct in Leongatha* – project update provided to Council at a Strategic Briefing 1 February 2017 and resolution from Council to abandon project at the 22 February 2017 Ordinary Meeting of Council.
- ❖ *South Gippsland Regional Equestrian and Exhibition Centre* – final draft Business Plan and Economic Impact Assessment study presented to Councillors at a Strategic Briefing on 15 February 2017.
- ❖ *Relocation Plan for Foster Services* – project update provided to Council at a Strategic Briefing on 1 February 2017 with Council directive to abandon project.
- ❖ *Great Southern Rail Trail Extension (Leongatha to Nyora)* – proposal presented to Council at a Strategic Briefing on 15 March 2017.

Total Requests

**109**

#### Sustainable Communities

On time	Outside time
72	37
66%	34%

- ◆ *Roadside Weed Management* – update provided to Council at a Strategic Briefing on 29 March 2017.

### **Community Strengthening Team**

- ◆ *Arts and Culture Strategy development (annual initiative)* – arts industry expert appointed to peer review the Draft South Gippsland Arts, Culture, and Creative Industry Strategy. On-track to present to Council at a Strategic Briefing scheduled for 19 April 2017 and report to Council for adoption at the 28 June 2017 Ordinary Meeting of Council.
- ◆ *Korumburra and Mirboo North Swimming Pool Master Plan* – final master plans presented to Council on 7 December 2016 and released for community feedback during January and February 2017.
- ◆ *Community Directions Statements* – reviews of existing plans completed for Loch, Meeniyah and Sandy Point, and initial Korumburra plan presented to Council on 15 March 2017. Review work continuing with Fish Creek, Venus Bay, Tarwin Lower, and Welshpool. Eleven projects listed in the 2017/18 Annual Budget spread across Fish Creek, Stony Creek, Nyora, Venus Bay, Toora, Mirboo North, Korumburra, and Sandy Point, including:
  - ❖ *Baromi Park Master Plan and extra footpaths in Mirboo North.*
  - ❖ *Skate park development and habitat works for Venus Bay.*
  - ❖ *Korumburra skate park redevelopment.*
- ◆ *Volunteer Activity Program* – planning the next series of workshops complete with further Conflict Resolution and Older Drivers workshops organised for April and May 2017.
- ◆ *Section 86 Special Committee Delegations* – review progressing and on-track to present an update to Council at a Strategic Briefing scheduled for 7 June 2017. Anticipate Council Report in November 2017 for adoption of the revised delegations.
- ◆ *Building Inclusive Communities Program* – planning continuing for “It’s No Drama” with additional people recruited for the project steering committee and an external Federal government arts development grant received to assist with the project. Gippsland Women’s Advocacy and Leadership project workshops scheduled for August 2017. Formal training undertaken by the Rural Access officer to assist with implementing the next stages of the Respectful Relationships project.
- ◆ *South Gippsland Road Safety Partnership* – meeting with the Truck Road Safety Partnership held in March 2017. L2P partnership meeting and the community scheduled for 11 April 2017.
- ◆ *Youth Participation and Events* – progressing well with the following:
  - ❖ *FReeZa Big Night Out event planning complete and event promotion commenced for 15 April 2017 event.*
  - ❖ *Skate event held at Leongatha Skate Park in March 2017 with high participation.*

- ❖ *Dance event planning underway with young people from Mirboo North anticipated to be held late April 2017.*

## **Sustainability Team**

- ❖ *Environmental Upgrade Agreements for South Gippsland – no agreements in place since Council adopted the initiative in December 2016.*
- ❖ *Fire Management/Bushland Reserve Management Plans – four burn blocks identified in the Koonwarra, Pioneer, Wuchatsch, and Baths Road Reserves (Autumn/Winter 2017). Pre-burn works commenced in three of the four reserves and fuel moisture data collected and sent to the Country Fire Authority.*
- ❖ *Roadside weed spraying program - well underway with a total of 705km roadsides maintained.*
- ❖ *Revolving Sustainability Fund – project update provided to Council at a Public Briefing.*
- ❖ *Waste Management Strategy 2016-2021 – final draft presented to Council at a Strategic Briefing on 15 February 2017.*
- ❖ *Sustainability Activities – a program of events developed detailing a number of events, activities, and presentations to be undertaken during the year. A number of events held such as Earth Hour staff presentation, solar batteries information session, sustainable open house and a number of sustainable education sessions at early learning centres.*
- ❖ Sustainability Strategy 2016-2020 actions implemented:
  - ❖ *Greenhouse Gas Reduction Plan – project success presented to Council on 15 March 2017 at a Strategic Briefing detailing the implementation of the plan as part of the Revolving Sustainability Fund.*
  - ❖ *Victorian Adaptation and Sustainability Partnership (VASP) Integrating Climate Risk project – consultants have progressed the development of a half day program for Council to use the remaining VASP grant funds on integrating adaptation into Council policies. The first milestone is complete for the seawall grant. Consultants brief and contract specifications complete and advertised with the request for quotation closing on 21 April 2017.*
  - ❖ *Sustainability Gippsland website – ongoing maintenance undertaken and site promoted through Facebook and sustainability networks.*
  - ❖ *Improved Local Knowledge – a draft program of events developed and will be finalised next quarter. Successful events held this quarter include:*
    - ❖ *Small Scale Solar and Batteries Information Session at Coal Creek with more than 80 attendees.*
    - ❖ *Earth Hour Staff Presentation with two videos screened highlighting the impacts of climate change in the context of the Australian environment.*
    - ❖ *Sustainable Open House visit in Nyora demonstrating various methods and products associated with building and living sustainably.*



- ❖ Four Early Learning Sessions on recycling, sustainable energy, and beneficial bugs.
- ✦ *Energy Use Savings Opportunities for Council Owned Buildings* – completed volunteer training in energy baseline data collection and site assessments for identified buildings to commence early April 2017.
- ✦ *Gippsland Collaborative Waste Investment project* – further delayed pending completion of the regional project. Anticipate the next stage of advertising for tenders will commence this year.

#### *Customer requests*

- ✦ Customer requests – 74 requests received with 46 (62%) completed within time.
- ✦ Cleanaway requests – 399 requests received relating to kerbside garbage collection with 395 (99%) completed within time.

### **Property Team**

- ✦ *Strategic Land Review* – presented to the new Council at a Strategic Briefing on 1 March 2017.
- ✦ *South Gippsland Splash Tenure* – Council resolved to become the Committee of Management over the Splash building and site.
- ✦ *Outtrim Gravel Reserve* – Council resolved to relinquish its Committee of Management status for the land at the 22 March 2017 Ordinary Meeting of Council.
- ✦ *Annual Lease Reviews* – 43 reviews complete.
- ✦ Publically advertised the following proposals (under s.223 of the Local Government Act 1989):
  - ❖ *Proposed road discontinuance in Allambee (off Mirboo Yarragon Road) at the 22 March Ordinary Meeting of Council.*
  - ❖ *Proposed road discontinuance in Fish Creek (part Williamson St, Fish Creek) at the 22 February Ordinary Meeting of Council.*

### **Building team**

#### ***Community and Capital Projects***

Refer to [Attachment 2](#) – Capital Works Traffic Light Report for all projects. Highlights for this quarter include:

- ✦ Completed projects include:
  - ❖ *Yanakie and Long Jetty Caravan Park projects to be carried forward to next financial year (2017/18).*

- ❖ Tender awarded for the Leongatha Memorial Hall meeting room amenities, Coal Creek Atrium, and Poowong Pool amenities.
- 🔗 In progress projects include:
  - ❖ Leongatha Splash Hydrotherapy Pool and Gymnasium – compiling design brief for new gym and dry program room.
  - ❖ Sandy Point Toilet Block construction – works onsite have commenced.
  - ❖ Leongatha Memorial Hall interior and exterior painting refurbishment – contract awarded with works to commenced in January 2017.
- 🔗 Building maintenance:
  - ❖ 217 reactive building maintenance requests responded to.
  - ❖ 28 programmed building maintenance projects completed.
  - ❖ 320 Essential Safety Measures inspections completed.
- 🔗 Asbestos Site Reviews/Inspections – completed 40 inspections in total.
- 🔗 Public Amenities Service Levels Review and Policy Development – draft policy developed and review documentation commenced. On track for presentation to Council at a Strategic Briefing scheduled for 3 May 2017.
- 🔗 Building Asset Management Plan – review progressing well and on-track for Strategic Briefing scheduled for 21 June 2017 (target by 30 June 2017).

*Customer requests*

- 🔗 Customer requests – 35 requests received with 26 (74%) completed within time.

**Operations Department**

- 🔗 Consultant has completed the review of the 2009 Fleet Report and recommendations to be presented at a Strategic Briefing session on 5 April 2017.
- 🔗 Plant Asset Management Plan development progressing well and on-track to present to Council at a Strategic Briefing in June 2017.
- 🔗 Road Management Plan (RMP) review progressing well with Strategic Briefing scheduled for 19 April 2017 (in conjunction with the Road Infrastructure Asset Management Plan RIAMP). RMP to be tabled at the 28 June 2017 Ordinary Meeting of Council for adoption.

<b>Total Requests</b>		<b>1,087</b>
<b>Operations</b>		
<b>On time</b>	<b>Outside time</b>	
831	256	
76%	24%	

### ***Community and Capital Projects***

Capital Works Program progressing and on-track. The full list of projects, including their status, is available in [Attachment 2](#) – Capital Works Traffic Light Report.

- ❖ Completed capital/community projects include:
  - ❖ Floodway works at Markleys Road, Hallston.
  - ❖ New footpaths in Allison Street, Leongatha; Jones Street, Nelson Street, and Pioneer Street, Foster.
  - ❖ Foster Bowling Club laneway entrance.
  - ❖ Reseal Preparation Program.
  - ❖ Reseal works at Farmers Road and Dollar Road, Dumbalk; Toora Wonyip Road, Hazel Park; Jeetho West Road, Jeetho; Koonwarra Pound Creek Road, Old Koonwarra Meeniyen Road, and Koonwarra Inverloch Road, Koonwarra; Gwyther Siding Road and Simons Lane, Leongatha; Soldiers Road and Carmodys Road, Leongatha South; Leongatha South - Outtrim Road, Outtrim; Mardan - Dumbalk Road and Mardan Road, Mardan; Yannathan Road, Nyora; Buffalo Waratah Road, Tarwin Lower; Creamery Valley Road, Toora; and Hedley Range Road, Welshpool.
  - ❖ Road reconstructions at South Road, Loch and Berrys Creek Road, Berrys Creek.
  - ❖ Korumburra Cemetery car park construction.
  - ❖ Intersection works at Dawsons Road, Hallston.
  - ❖ Road rehabilitation at Loch Wonthaggi Road, Loch; Walkerville Road, Walkerville; Old Waratah Road and Falls Road, Fish Creek; and Main Street, Stony Creek.
  - ❖ Unused cattle underpass in Shellcotts Road, Korumburra filled in.
  - ❖ Black Spot safety improvement road works at:
    - ❖ Leongatha Yarragon Road, Leongatha North – tree trimming, intersection sealing, signage, and guide posts.
    - ❖ Loch Poowong Road, Loch – tree trimming, signage, and guide posts.
    - ❖ Loch Wonthaggi Road, Loch – tree trimming, intersection sealing, signage, and guide posts.
    - ❖ Lower Toora Road, Bennison – tree trimming, intersection sealing, signage, and guide posts.
    - ❖ Mount Eccles Road, Mount Eccles – tree trimming, intersection sealing, signage, and guide posts.
    - ❖ Walkerville Road, Walkerville – tree trimming, intersection sealing, signage, guide posts, and drainage.

## Road Maintenance

- ✦ Stabilising works at Dollar Road, Dollar; Hedley Range Road, Hedley; Old Waratah Road and Falls Road, Fish Creek; Ashenden Street, Leongatha; Leongatha South-Outtrim Road, Leongatha South; Loch Wonthaggi Road, Loch; Mardan-Dumbalk Road, Mardan; Koonwarra Pound Creek Road and Mirboo Road, Mirboo; Pound Creek Road, Pound Creek; and Geale Street, Meeniyan.
- ✦ Drainage and shoulder maintenance at Todds Road, Telegraph Road, Woorarra Road, Salmon Road, Rossiters Road, Peaveys Road, and McPhails Road, Salmon Road, Hedley; Milford Road, Dumbalk North; Woorarra Road, Woorarra East; Dumbalk-Stony Creek Road, Dumbalk; Geale Street, Meeniyan.
- ✦ Road resheets at Cochranes Road, Poowong; Bear Gully Road, Cape Liptrap Road, and Buffalo Waratah Road, Walkerville; Anthonys Road and Kitteltys Road, Poowong North.
- ✦ Road regulating at Buffalo - Waratah Road, Buffalo; Dollar Road, Dollar; Hedley Range Road, Hedley; Leongatha South - Outtrim Road, Outtrim; Creamery Valley Road, Toora; and Toora Wonyip Road, Wonyip.

## Parks & Gardens Team

- ✦ *Tree Management Plan* – draft complete and Strategic Briefing scheduled for 7 June 2017.
- ✦ *Parks, Gardens, and Reserves Asset Management Plan* – review progressing well and Strategic Briefing scheduled on 5 July 2017.
- ✦ Playground replacements complete at Fish Creek Kindergarten, Fish Creek Recreation Reserve, and Arthur Bentley Memorial Park, Leongatha.

### *Customer requests*

- ✦ Customer requests – 251 requests received with 230 (92%) completed within time.

## Fleet and Plant

- ✦ *GPS Installations* – response times in storms have improved. All requests due to storms in 2016 responded to within a few hours of the storm passing. Responses in the past often went well into the night and the next day.
- ✦ *Plant Replacement Program* – one plant float trailer delivered in March 2017 and awaiting delivery of two additional plant items next quarter (May/June).

## Engineering & Assets Department

- Proposed 2017/18 Capital Works Program – second draft presented to Council on 15 February 2017.

- Leongatha Memorial Hall and Korumburra Community Meeting Room proposed new terms and conditions of hire presented to Council at a Strategic Briefing on 15 February 2017. Anticipated to be tabled at the 26 April 2017 Ordinary Meeting of Council for adoption.

- 2016/17 Capital Works Program – Council resolved to amend the program at the 22 March 2017 Ordinary Meeting of Council as follows:

- Savings of approximately \$980,000 from the Anderson Street, Leongatha - Town Entrance project (\$600,000). The Sealed Road Rehabilitation Program (\$380,000) provided the opportunity to include Bass Valley Road, Bena (\$685,000) and Walkerville Road, Tarwin Lower / Walkerville (\$250,000) in the 2016/17 Capital Works Program.
- The Federal Department of Infrastructure and Transport has recently advised that \$1.6M of Council's allocation from Roads to Recovery (R2R) funding in the 2016/17 financial year will be transferred to 2017/18 as part of a national adjustment for all local councils. Therefore, most of the reconstruction and sealing of 3km of Hudsons Road, Korumburra South will now occur in the 2017/18 financial year.

Total Requests		113
Engineering & Assets		
On time	Outside time	
831	256	
76%	24%	

### Community and Capital Projects

- 2016/17 Capital and Major Works Program progressing well. The full list of projects, including their status, is available in [Attachment 2](#) – Capital Works Traffic Light Report.
- Completed capital and community projects include:
  - Car park construction at Stockyard Creek, Foster and the Korumburra Cemetery.
  - Footpath renewals in Brumley Street, Leongatha.
  - Footpath extension at Drouin Road, Poowong.
  - Road stabilisation works at Ashenden Street, Leongatha; Koonwarra Pound Creek Road, Pound Creek; and Stony Creek–Dollar Road, Stony Creek.
  - Guardrail extension at Walkerville Road, Tarwin Lower and Loch Poowong Road, Loch.
  - Endwall replacement at Cooks Outlet Road, Loch and Walkerville Road, Walkerville.

- ❖ In progress capital and community projects include:
  - ❖ Foster streetscape commenced.
  - ❖ Footpath renewal and road reconstruction at King Street, Korumburra.
  - ❖ Car park and sealing works at the Leongatha Recreation Reserve.
  - ❖ Guardrails works – Cooks Outlet Road, Loch extension, Lower Toora Road, Bension replacement, and Greens Road, Loch renewal.
  - ❖ Pavement rehabilitation at Bass Valley Road, Bena.
- ❖ Contract awarded for the reconstruction of part King Street and part Little Commercial Street, Korumburra at the 22 February 2017 Ordinary Meeting of Council.
- ❖ Road Opening Off Giles Street, Mirboo North – Council resolved to open the road subject to engineering and drainage plans being submitted by the applicant at the 22 February 2017 Ordinary Meeting of Council.
- ❖ Mcllwaine Street, Meeniyan – Submission hearing on the proposed new road names for two sections of Mcllwaine Street held at a Special Committee of Council on 1 February 2017. Council resolved to formalise the road names at the 22 March 2017 Ordinary Meeting of Council as follows:
  - ❖ Section 1 – rename and renumber section 1 of Mcllwaine Street, Meeniyan traversing in a westerly direction off Meeniyan Promontory Road as “Hewett Street”.
  - ❖ Section 2 – rename and renumber section 2 of Mcllwaine Street, Meeniyan traversing in an easterly direction off Morgans Road as “Livingstone Lane”.
  - ❖ Section 3 - Mcllwaine Street, Meeniyan traversing in a westerly direction off Morgans Road to remain as “Mcllwaine Street” and renumbered accordingly.
- ❖ Road Opening/Naming/Closure in Leongatha (Mitchell Estate Rise) – Council resolved to commence a section 223 public submission process at the 22 February 2017 Ordinary Meeting of Council.
- ❖ Road Names in Foster (off Elphicks Road and Devlin Street – Council resolved to commence a public consultation process to allow the community to comment on the proposed road names for both unnamed roads at the 22 February 2017 Ordinary Meeting of Council.

#### *Customer requests*

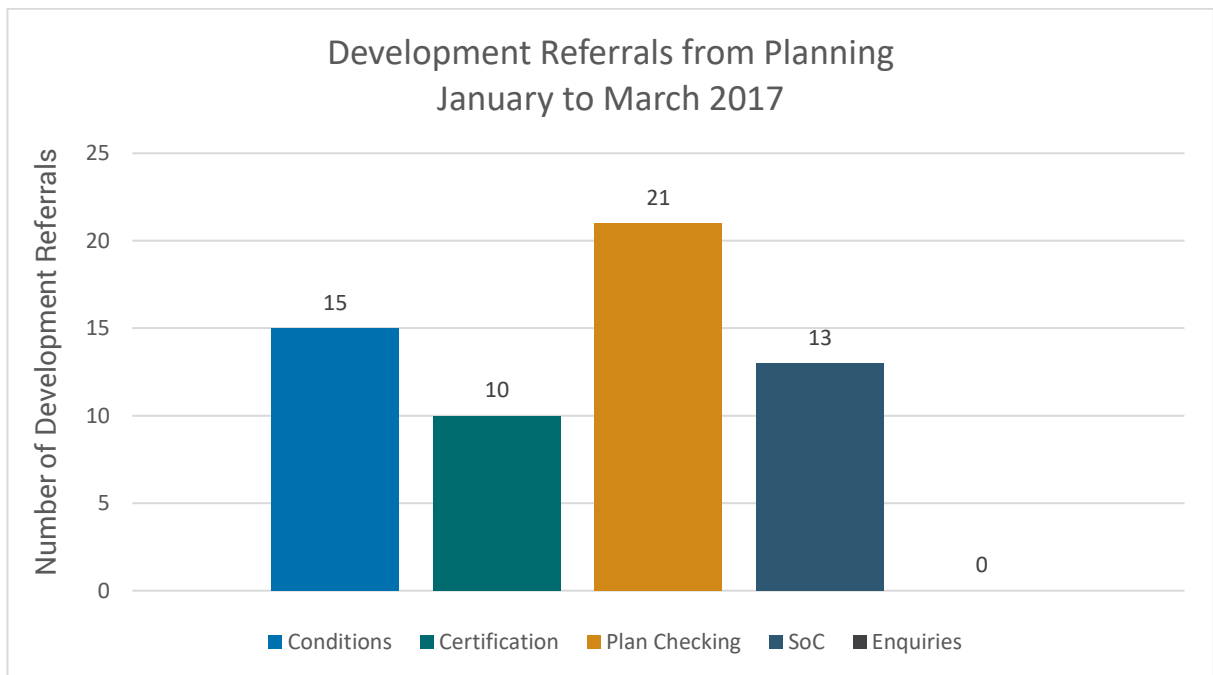
- ❖ Customer requests for the Engineering team – 34 requests received with 33 (97%) completed within time.
- ❖ Customer requests for the Assets team – 79 requests received with 74 (94%) completed within time.

**Development Referrals**

The Assets team received a total of 59 development referrals from the Planning department for this quarter:

Development Referrals							Total Referrals <b>59</b>
Description	Service Levels* (Days)	Average (Days)	Compliant (%)	On Time	Not On-time	In Progress (still on-time)	Total
Conditions	10 Days	9	87	13	2	0	15
Certification	12 Days	9	100	10	0	0	10
Plan Checking	20 Days	16	86	18	3	0	21
Statement of Compliance	10 Days	6	100	13	0	0	13
Enquiry	20 Days	0	N/A	0	0	0	0

\*Service Levels – 100% Compliance



**YEAR TO DATE INCOME/EXPENDITURE**  
**SUSTAINABLE COMMUNITIES & INFRASTRUCTURE**  
**AS AT 31 MARCH 2017**

Department	Actuals	Budgets	Variance	Full Year Budget
<b>Income (\$)</b>				
Operations	8,982,675	5,926,051	3,056,624	13,396,694
Engineering and Assets	1,609,246	2,084,351	(475,105)	5,710,408
Sustainable Communities	4,582,416	4,527,207	55,209	6,058,867
<b>Income Total</b>	<b>15,174,337</b>	<b>12,537,609</b>	<b>2,636,728</b>	<b>25,165,969</b>
<b>Expenditure (\$)</b>				
Sustainable Communities and Infrastructure Management	249,697	246,367	(3,330)	321,427
Operations	19,093,842	19,322,609	228,767	26,061,416
Engineering and Assets	7,808,671	9,735,175	1,926,505	14,989,145
Sustainable Communities	7,866,765	8,069,142	202,377	11,680,457
<b>Expenditure Total</b>	<b>35,018,974</b>	<b>37,373,293</b>	<b>2,354,319</b>	<b>53,052,445</b>
<b>Total (\$)</b>	<b>(19,844,637)</b>	<b>(24,835,684)</b>	<b>282,410</b>	<b>(27,886,477)</b>

Note: Brackets ( ) indicated in the above table represents a negative variance

## SIGNIFICANT VARIANCES TO NOTE:

### Engineering & Assets

Income: Awaiting grant income for the Leongatha Skate Park project (\$50,000), Leongatha Golf Club Irrigation project (\$53,000), and the Great Southern Rail Trail (\$375,000).

Expenditure: Projects savings from the Leongatha Skate Park project (\$40,000) and the new public toilets at Sandy Point (\$60,000).

Great Southern Rail Trail Black Spur project complete under budget and savings directed to the Meeniyen Commons project (\$260,000).

Long Jetty restoration project requires re-profiling as tenders have just closed (\$750,000).

Design services under budget as hours are being costed directly to the specific project (\$121,000).



Projects slightly behind schedule include:

- Federal Blackspot Program (\$257,000).
- Korumburra Showgrounds drainage and roads project (\$200,000).
- Leongatha Recreation Reserve car park and sealing works (\$100,000).
- Anderson Street - Town Entrance, Leongatha – with VicRoads to approve traffic management scheme (\$166,000).

## Operations

Income: Roads to Recovery income received earlier than expected.

Expenditure: Sealed Rehabilitation Program slightly behind schedule (\$234,000).

## Sustainable Communities

Income: Department of Health and Human Services contribution towards the FReeZA program (included an additional \$12,000) received earlier than anticipated (\$22,000).

Increased rentals for commercial properties leased out by Council (\$21,000) and receipt of royalties (\$12,000) from quarrying activities at the Fish Creek Quarry (\$33,000).

Expenditure: Music for the People concert postponed to later in the year, therefore budget underspent (\$20,000).

Electricity (\$58,000) and water costs (\$12,500) lower than expected (\$76,000).

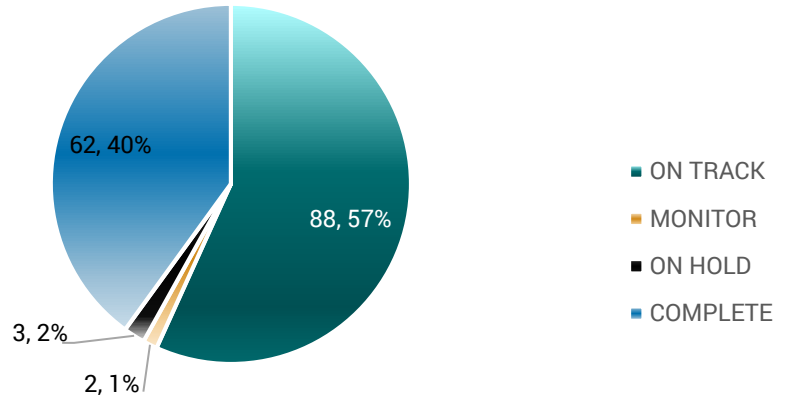
Building Maintenance Program slightly behind schedule (\$26,000).

Project savings associated with general land sales (\$40,000).

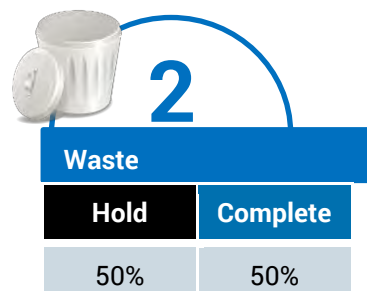
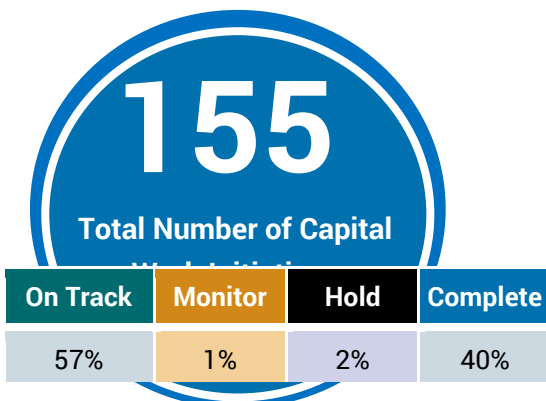
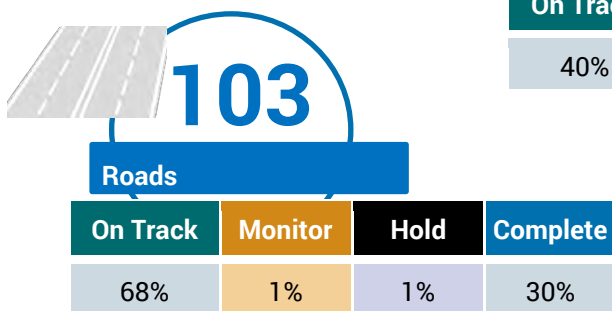
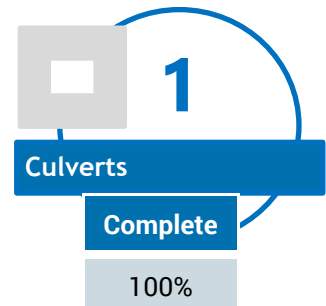
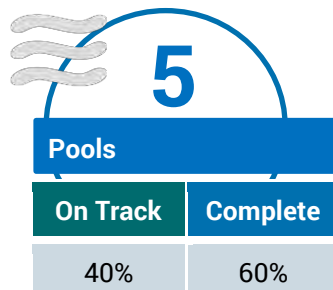
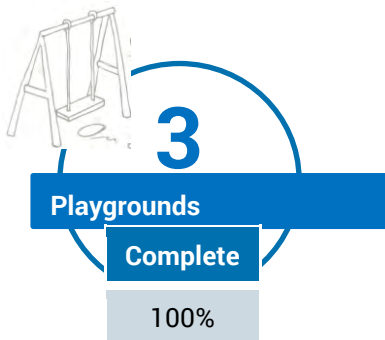
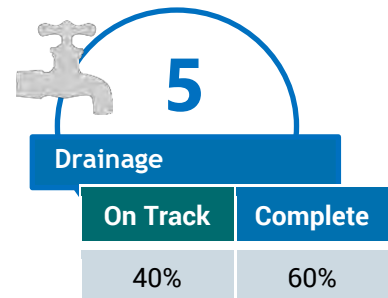
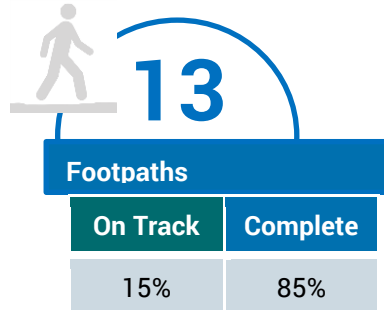
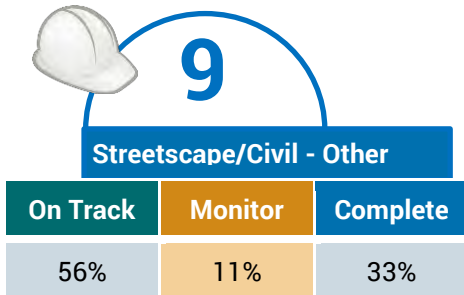
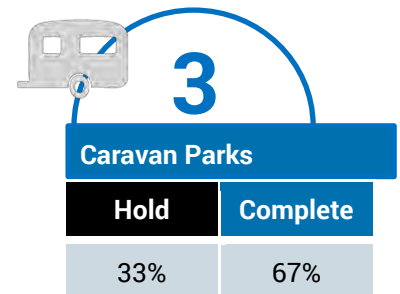
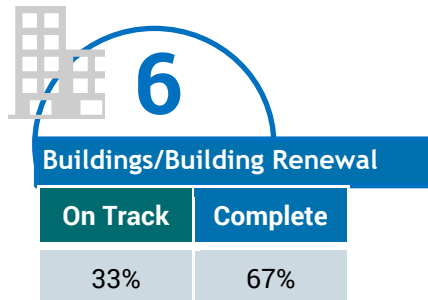
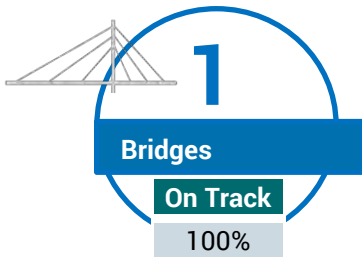
Roadside Weed Spraying Program behind schedule due to staff shortage – casuals now employed to bring program back on-track (\$54,000).

## CAPITAL WORKS SUMMARY UPDATE

A summary of the Capital Works Program for the Sustainable Communities and Infrastructure Directorate is below. For the full list of projects including a status update, refer to [Attachment 2](#) - Capital Works Traffic Light Report.



# CAPITAL WORKS OVERVIEW



# Development Services

## HIGHLIGHTS AND KEY OUTCOMES

### Planning

- ◆ Council made 77 planning permit decisions, of which 83% were made within 60 statutory days, exceeding the State average (59%).
- ◆ Council responded to 1,211 counter and phone enquiries regarding statutory planning.
- ◆ Council adopted two planning scheme amendments to rezone land for urban residential development (Amendment C88 Boags Road Leongatha and Amendment C103 Berrys Creek Road Mirboo North).
- ◆ Council adopted Amendment C108 to rezone land to Special Use Zone at Koonwarra to establish a rural services precinct.
- ◆ Project reference group formed and commencement of public consultation for the Leongatha Railway Site Transformation Master Plan.

### Regulatory Services

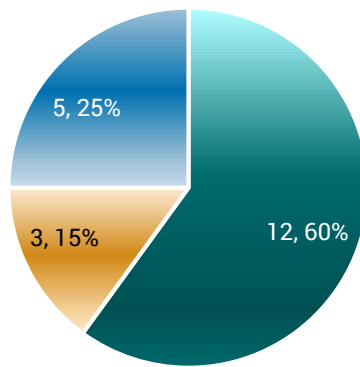
- ◆ Value of approved building work for the quarter was \$17.8M, down 11% compared to the same quarter last year. Value of approved building work year to date is \$60M, up 16.3% compared to the same time last year.
- ◆ Animal registration renewal process commenced. A total of 6,981 animal registration renewals mailed to dog and cat owners, up 6% compared to 2016. Lifetime tags also issued to dog and cat owners to replace plastic tags that were previously issued five yearly.
- ◆ In response to Council's fire prevention program, 65 properties were compulsorily cleared to reduce fire risk within the Shire. The owners of these properties had not complied with fire prevention notices requiring them to undertake various works to reduce fire risk.
- ◆ Roll out of wastewater compliance program continuing with the development of education material, upgrade of website and contact made with owners of unsewered properties in the Tarwin Water Supply Catchment.
- ◆ Completed 33 swimming pool and spa barrier inspections at properties in Korumburra and Leongatha to confirm compliance with Victoria's pool barrier requirements.

## Economic Development, Tourism & Customer Services

- ◆ Council adopted the Draft Visitor Information Service (VIS) Review - Options and recommendations report 2016/17. Following further community consultation in April/May 2017 a final report will be considered at the June 2017 Ordinary Meeting of Council.
- ◆ Updated Great Southern Rail Trail marketing brochures released.
- ◆ Presentation made to the board of Federation Training regarding the local economy and potential training needs.
- ◆ Participated in the South East Australian Transport Strategy (SEATS) meeting in February 2017. Councillor Jeremy Rich elected to the SEATS Executive.
- ◆ Support provided to the dairy industry via support funding for a number of local events including Korumburra and Leongatha Agricultural Shows.
- ◆ The annual Geek Festival at Coal Creek Community Park and Museum was well attended.

# STRATEGIC PLANNING AND PLANNING SCHEME AMENDMENTS UPDATE

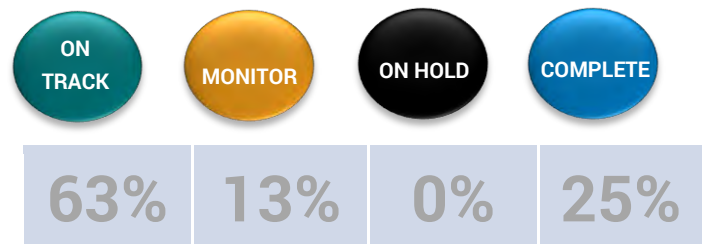
For the summary details of the Strategic Planning and Planning Scheme Amendments Programs, refer to the 'Strategic Planning Traffic Light Report' in [Attachment 3](#).



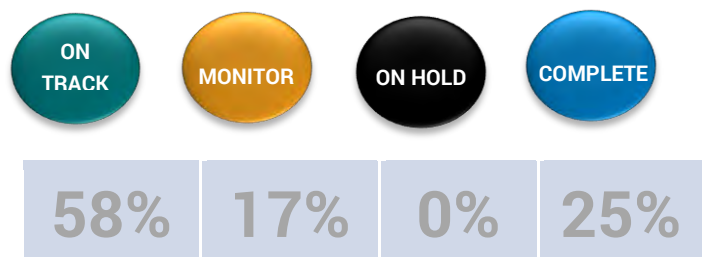
- ON TRACK
- MONITOR
- ON HOLD
- COMPLETE

## Strategic Planning and Planning Scheme Overview

**Strategic Planning Projects**



**Planning Scheme Amendments**



**YEAR TO DATE INCOME/EXPENDITURE**  
**DEVELOPMENT SERVICES**  
**AS AT 31 MARCH 2017**

Department	Actuals	Budgets	Variance	Full Year Budget
<b>Income (\$)</b>				
Development Services Management	(1,120)	0	(1,120)	0
Economic Development, Tourism & Customer Service	864,691	802,315	62,377	992,486
Planning	337,148	325,198	11,950	430,275
Regulatory Services	702,699	673,852	28,847	1,066,118
<b>Income Total</b>	<b>1,903,419</b>	<b>1,801,365</b>	<b>102,054</b>	<b>2,488,879</b>
<b>Expenditure (\$)</b>				
Development Services Management	536,505	510,377	(26,128)	666,166
Economic Development, Tourism & Customer Service	2,093,794	2,246,096	152,302	3,467,132
Planning	1,260,918	1,446,820	185,902	1,984,542
Regulatory Services	1,408,193	1,473,060	64,867	1,919,383
<b>Expenditure Total</b>	<b>5,299,410</b>	<b>5,676,354</b>	<b>376,944</b>	<b>8,037,223</b>
<b>Total (\$)</b>	<b>(3,395,991)</b>	<b>(3,874,989)</b>	<b>(274,890)</b>	<b>(5,548,344)</b>

Note: Brackets ( ) indicated in the above table represents a negative variance

**SIGNIFICANT VARIANCES TO NOTE:**

**Development Services Management**

Expenditure: Increased labour costs incurred to backfill maternity leave in the customer service team.

Telephone and Communication expenses for Customer Service has also been above budget by \$10,000. This was partly compensated by lower contractor expenses. Expenses on Korumburra Roundtable over budget by \$5,000.

## Planning

Income: Panel cost reimbursements were lower than budget. Budgets have been accordingly revised. Statutory planning fees was above budget by \$54,000.

Expenditure: Funds that have not yet been expended are related to projects currently underway such as the Port Welshpool Marine Precinct Plan, Turtons Creek Landscape Project, and the Paperless Planning Project that are due to be completed in 2017/18. Other projects not commenced include Nyora Infrastructure Planning (\$80,000), Korumburra Streetscape Master Plan (\$38,000), Building on steep slopes review (\$55,000), Risk Analysis and Historical Land use (\$36,000) and other strategic planning projects(\$50,000). Budgets will accordingly be revised or carried forward to 2017/18.

## Regulatory Services

Income: Return of animal registration renewals during first quarter higher than anticipated. Projected income for full financial year remains unchanged.

Expenditure: Savings associated with staff vacancies in the Environmental Health and Building teams. Projected expenditure for full financial year will be revised down accordingly.

## Economic Development, Tourism & Customer Service

Income: Income from Coal Creek Community Park and Museum was below budget by \$54,000. Yanakie Caravan Park income was higher than forecast and budgets have now been revised.

Expenditure: Savings (\$66,000) associated with staff vacancies in the team. Visitor Services increase (\$26,000) in casual labour and training to cover maternity leave. Remaining underspend primarily related to capital expenditure at Yanakie Caravan Park. Cabin replacement program will not commence until Council has considered and adopted caravan park master plans.



# Attachment 1

## Annual Plan 2016/17 Performance Update

### Progress Table


**Status** ● ON TRACK ● MONITOR ● HOLD ✓ COMPLETE

Strategic Objective	Total Number	<span style="color: green;">●</span> ON TRACK	<span style="color: orange;">●</span> MONITOR	<span style="color: black;">●</span> HOLD	<span style="color: green;">✓</span> COMPLETE
<b>A Prosperous Shire</b>	9	78%	11%		11%
<b>Closely Connected Communities</b>	5	100%			
<b>Integrated Services &amp; Infrastructure</b>	4	75%			25%
<b>A Leading Organisation</b>	8	88%	12%		
<b>Number of Projects</b>	<b>26</b>	<b>22</b>	<b>2</b>		<b>2</b>
<b>Overall Performance</b>		<b>85%</b>	<b>7.5%</b>		<b>7.5%</b>



### Strategic Objective 1: A Prosperous Shire


#### Council Plan 2013-2017 Indicator

Indicator	Action / Target	Comment	Status
The value of total investments in the Shire measured through Building Permits, by investment sector <i>Regulatory Services</i>	Comparison with baseline - an increase in investments annually is a positive trend	Value of approved building work for first three quarters was \$60.0M, up 16.3% compared to same time last year.	<span style="color: green;">●</span>
Shovel ready projects prepared <i>Engineering Assets</i>	Aim for at least two ready at any time	Complete – six shovel ready projects as follows: 1. Toora Boat-Ramp Dredging Project. 2. Leongatha Splash Hydrotherapy Pool. 3. Bena Kongwak Rail Overpass Bridge. 4. Powneys Road Bridge. 5. Great Southern Rail Trail - Welshpool to Hedley [Annual Plan] 6. Coal Creek Black Diamond Mine Entry/Exit Upgrade	<span style="color: green;">✓</span>

<p>Number of representations made to State and Federal politicians</p> <p><i>Executive Office</i></p>	<p>At least one delegation annually</p>	<p>It has not been possible to undertake this activity as Council is yet to determine its priority projects. However, the CEO has met with local politicians to advocate Council's major projects which require government support.</p>	
---	---	---	---

## Major Initiatives

No.	Initiative	Action/Target	Comment	Status
<p>1.1</p>	<p>Develop and manage the implementation of an annual strategic advocacy campaign for Council's priority project and policy objectives - Advocacy program approved and all 2016/17 actions complete.</p> <p><i>Economic Development, Tourism and Customer Service and CEO Office</i></p>	<p>Priority Projects for 2016/17 are:</p> <ul style="list-style-type: none"> <li>• Long Jetty Rehabilitation Project (a component of the Corner Inlet Tourism Project)</li> <li>• Leongatha Revitalisation Project (which includes Bair Street, Anderson Street and the former railway precinct development)</li> <li>• Foster Streetscape</li> </ul>	<ul style="list-style-type: none"> <li>• Federal and State Government funding secured, tenders received and being evaluated.</li> <li>• Detailed design nearing completion. Economic analysis being undertaken to support future grant funding applications.</li> <li>• State Government funding secured. Works contract awarded, construction commenced and on-track.</li> </ul>	
		<p>Projects that require further development and planning during 2016/17 include:</p> <ul style="list-style-type: none"> <li>• Korumburra Centre Streetscape</li> <li>• SPLASH Development stages 2 and 3</li> </ul>	<ul style="list-style-type: none"> <li>• Korumburra Streetscape detailed design commencing 2017/18.</li> <li>• Hydrotherapy Pool feasibility study with local health providers underway</li> </ul>	



<p><b>1.2</b></p>	<p>Develop and manage the implementation of a strategic advocacy campaign supporting government agencies projects that will have significant benefits for the South Gippsland Shire community - Advocacy program approved by Council and the importance of projects raised in relevant forums. Agency Supported Projects for 2016/17 are:</p> <p><i>Economic Development, Tourism and Customer Service and CEO Office</i></p>	<ul style="list-style-type: none"> <li>• South Gippsland Highway Koonwarra Black Spur Bends Road Realignment project supporting VicRoads safety initiatives;</li> <li>• Northern Towns Water Security project supporting South Gippsland Water's sustainable water for the northern end of the Shire</li> </ul>	<ul style="list-style-type: none"> <li>• Federal and State Government funding secured. Preliminary project planning commenced.</li> <li>• Project funded by the State Government.</li> </ul>	
<p><b>1.3</b></p>	<p>Leongatha Rail Yards Landscape Master Plan commenced to improve the use and appearance of this strategic, yet underutilised piece of land</p> <p><i>Sustainable Communities</i></p>	<p>Master plan to be progressed by 30 June 2017</p>	<p>Project Reference Group convened and two meetings held. 'Ideas Fair' is scheduled at the station site on 22 April 2017 for community members to provide their thoughts. Working on partnership with the Leongatha Secondary College to have students assist with the project.</p>	

## Initiatives



No.	Initiative	Action/Target	Comment	Status
1.4	Visitor Information Centre review  <i>Economic Development, Tourism and Customer Service and CEO Office</i>	Visitor Information Centre review to be completed by 30 June 2017	Council adopted the Draft Visitor Information Service (VIS) Review - Options and recommendations report 2016/17. Council also authorised the final community consultation phase and to receive a report at the 28 June 2017 Ordinary Council Meeting.	
1.5	Council's Domestic Wastewater Management Plan  <i>Regulatory Service</i>	A full time temporary position is to be created to implement recommendations from Council's Domestic Wastewater Management Plan	Wastewater Compliance Officer has commenced with Council and currently implementing Council's Domestic Wastewater Management Plan.	

## Strategic Objective 2: Closely Connected Communities

### Progress Table

<b>Status</b>	 ON TRACK	 MONITOR	 HOLD	 COMPLETE
---------------	--	---	--	--

### Council Plan 2013-2017 Indicator

Indicator	Action / Target	Comment	Status
<p>Council supported Community Direction Statement priority projects identified and reported to Council for consideration</p> <p><i>Sustainable Communities</i></p>	<p>Council supported priority projects from Community Directions Statements to be funded in the following financial year, identified and funded by 30 June annually</p>	<p>Community Plans completed for Loch, Meeniyan, and Korumburra. Review work continuing with Fish Creek, Venus Bay/Tarwin Lower, and Welshpool. Priority projects listed for the 2017/18 budget include:</p> <ul style="list-style-type: none"> <li>• Baromi Park Master Plan;</li> <li>• Extra footpaths in Mirboo North;</li> <li>• Skate park development and habitat works in Venus Bay;</li> <li>• Skate park in Korumburra.</li> </ul>	
<p>Development activities for volunteers provided</p> <p><i>Sustainable Communities</i></p>	<p>A program of activities developed and implemented annually</p>	<p>Planning of the next series of workshops is complete. Further Conflict Resolution and Older Drivers Workshops organised for April and May 2017.</p>	

## Major Initiatives

No.	Initiative	Action/Target	Comment	Status
2.1	Develop an Arts and Cultural Strategy that will implement the Arts and Culture Policy developed with the Arts Community and action Council's resolution to bring elements of the Arts and Tourism together <i>Sustainable Communities</i>	Arts and Culture Strategy presented to Council by 30 June 2017.	Arts Industry expert appointed to peer review the draft strategy.  On-track to present to Council at a briefing scheduled for 19 April 2017.	●
2.2	Development of a Municipal Public Health & Wellbeing Plan 2017–2021 will be substantially progressed in partnership with other health providers in the Shire – by 30 June 2017. <i>Community Services</i>	Municipal Public Health & Wellbeing Plan 2017–2021 to be developed by 30 June 2017.	Community consultations currently planned for April 2017. Consultation with key stakeholders completed. Investigation of state-wide and local priorities completed.  Development is on target.	●

## Initiatives

No.	Initiative	Action/Target	Comment	Status
2.3	Develop a Home and Community Care (HACC) options and transition plan that aims to provide options for quality service provision for clients and local employment in response to Aged Care Reforms being introduced by State and Federal Government. <i>Community Services</i>	Options and transition plan papers to be developed and presented to Council by 30 June 2017.	Council has reviewed the options paper (December 2016) and financial modelling (March 2017).  Further exploration into options is taking place with potential partners.	●

## Strategic Objective 3: Integrated Services & Infrastructure

### Progress Table

**Status** ● ON TRACK ● MONITOR ● HOLD ✓ COMPLETE


### Council Plan 2013-2017 Indicator

Indicator	Action / Target	Comment	Status
Number of grants submitted to State and Federal programs for funding and number of grants announced for South Gippsland Shire projects  <i>Community Services</i>	Aim for 30% of applications submitted to be funded	Ten applications have been submitted by 31 March 2017, with eight approved, one not approved and one currently pending.	<span style="color: green;">●</span>
Sustainability activities for various sectors provided, in partnership with others where possible  <i>Sustainable Communities</i>	A program of activities developed and implemented annually	A program of events developed that details a number of events, activities, and presentations to be held during the year. A number of events held including Earth Hour staff presentation, solar batteries information session, sustainable open house, and a number of sustainable education sessions at early learning centres.	<span style="color: green;">●</span>

### Major Initiatives

No.	Initiative	Action/Target	Comment	Status
3.1	Council's Priority Project to celebrate the opening of the Karmai Community Children's Centre using funds contributed by the community, State and Federal governments and Council.  <i>Community Services &amp; Engineering &amp; Assets</i>	Karmai Community Children's Centre to be opened and operational by 30 June 2017.	Centre fully operational and officially opened on 10 March 2017 by Hon. Jenny Mikakos MP, Minister for Families and Children, and Russell Broadbent MP, Federal Member for McMillan.	<span style="color: green;">✓</span>

## Initiatives

No.	Initiative	Action/Target	Comment	Status
3.2	<p>Library Service Review, that includes the mobile library service, buildings and potential Council customer service at each static library, is to be completed so that the future facility and service requirements can be clarified, existing service provision can be evaluated and improvement opportunities recommended to Council.</p> <p><i>Community Services</i></p>	Library Service Review to be completed by March 2017.	Library Service Review is complete with a Council briefing scheduled for June 2017.	



## Strategic Objective 4: Leading Organisation

### Progress Table

**Status** ● ON TRACK ● MONITOR ● HOLD ✓ COMPLETE


### Council Plan 2013-2017 Indicator

Indicator	Action / Target	Comment	Status
Policy portfolios and/or specific project groups developed and implemented  <i>Executive Office</i>	Portfolio or project scope and committee structure endorsed by Council prior to establishment	There have been no new Portfolio Committees established this year.	●
An Annual Plan and Annual Budget developed  <i>Innovation &amp; Council Business, Finance Risk &amp; Procurement</i>	Adopted by Council by 30 June 2017 annually	The Proposed Budget, including the Annual Plan, was endorsed by Council for public consultation at the 22 March 2017 Ordinary Meeting of Council.  The 2017-2021 Council Plan that forms the foundation plan upon which the Budget and Annual Plan area based, was also endorsed by Council for public consultation at the 22 March 2017 Ordinary Meeting of Council.	●
Council will encourage community members to provide information to Council on matters affecting them  <i>Innovation &amp; Council Business</i>	Public presentations sessions will be available for community members to participate	Public presentation sessions are held on the 3rd and 4th Wednesday of each month. For this quarter's results: <ul style="list-style-type: none"> <li>• January – Nil presentations</li> <li>• February - 10 public presentations, 12 speakers and 28 people in the gallery</li> <li>• March- 7 public presentations, 14 speakers and 19 people in the gallery</li> </ul>	●


Indicator	Action / Target	Comment	Status
<p>Department Service Summaries, Business Plans and corresponding Budgets will be developed annually</p> <p><i>Innovation &amp; Council Business</i></p>	By 30 June 2017 annually	<p>Each Department has prepared a draft Department Plan for 2017/18.</p> <p>These will now be finalised to align with the 2017-2021 Council Plan.</p>	●
<p>Community Satisfaction Survey results published annually</p> <p><i>Innovation &amp; Council Business</i></p>	By 30 June 2017 annually	<p>The annual Community Satisfaction survey was conducted in February 2017.</p> <p>The survey results will be available in May 2017 and will be presented to Council at the next appropriate Council Meeting.</p>	●

### Major Initiatives

No.	Initiative	Action/Target	Comment	Status
3.1	<p>Continued participation in the procurement LEAP project that incorporates regional benchmarking in procurement with opportunities for collaborative procurement projects identified</p> <p><i>Finance, Risk &amp; Procurement</i></p>	Improvement opportunities identified and prioritised by 30 June 2017	<p>Collaborative regional based procurement projects under consideration include:</p> <ul style="list-style-type: none"> <li>• Development of a Regional Procurement Policy;</li> <li>• Development of a Regional Procurement Plan;</li> <li>• Undertaking a Contract Document Review to ensure compliance with new Unfair Contracts Act 2015.</li> </ul>	●

	<p>Continued participation in Gippsland Local Government Network Collaborative Service project – opportunities for collaborative service provision identified and prioritised by 30 June 2017</p> <p><i>Corporate and Community Services Directorate</i></p>	<p>By 30 June 2017 annually</p>	<p>The collaborative service project is reliant on the co-operation of the six Gippsland councils. Due to competing priorities of some of the member councils progress has been slow. A meeting is currently being arranged for the CEOs and key staff to discuss how to progress this project and identify critical next steps. It is anticipated that this meeting will occur prior to the end of the financial year. The recent resignation of the CEO at Baw Baw Shire Council may complicate this further.</p>	
--	--	---------------------------------	---	---









## Initiatives

No.	Initiative	Action/Target	Comment	Status
3.1	<p>Council Vehicle Fleet Service Review to be completed.</p> <p><i>Operations</i></p>	<p>By 30 June 2017.</p>	<p>Consultant review complete of the 2009 Fleet Report. Strategic Briefing Session to present the recommendations to Council on 1 March 2017 postponed to 5 April 2017 to cater for a Council Planning session on this day.</p>	





# Attachment 2

## Capital Works Traffic Light Report




















### Progress Table

Status	 ON TRACK	 MONITOR	 HOLD	 COMPLETE	
Asset Class	Total Number	 ON TRACK	 MONITOR	 HOLD	 COMPLETE
Bridges	1	100%			
Building/Building Renewal	6	33%			67%
Caravan Parks	3			33%	67%
Streetscape/Civil – Other	9	56%	11%		33%
Culverts	1				100%
Drainage	5	40%			60%
Footpaths	13	15%			85%
Guardrails	1	100%			
Playgrounds	3				100%
Pools	5	40%			60%
Recreation	3	100%			
Roads	103	68%	1%	1%	30%
Waste	2			50%	50%
<b>Number of Projects</b>	<b>155</b>	<b>88</b>	<b>2</b>	<b>3</b>	<b>62</b>
<b>Overall Performance (%)</b>		<b>57%</b>	<b>1%</b>	<b>2%</b>	<b>40%</b>

### Projects and Status

Project	Budget (\$)	Comments	Status
Bridges Rehabilitation Program	233,386	All works complete except for Todds Road and Bena Kongwak Road.	
<b>BRIDGES TOTAL</b>	<b>233,386</b>		
Karmai Children's Centre Construction, Korumburra	2,180,056	<b>Project complete.</b>	
Sandy Point Toilet Block	180,000	<b>Project complete.</b>	
Leongatha Memorial Hall - Interior & Exterior Painting Refurbishment	150,000	<b>Project complete.</b>	

Project	Budget (\$)	Comments	Status
Leongatha Memorial Hall - Meeting Room Toilet Refurbishment	120,000	Tender awarded. Works scheduled to commence in April.	●
Coal Creek, Korumburra - Atrium Roof Refurbishment	50,000	Tender awarded. Works to commence in May.	●
Waratah Bay Public Toilet Renewal	153,537	<b>Project complete.</b>	✓
<b>BUILDINGS TOTAL</b>	<b>2,833,593</b>		
Yanakie Caravan Park (Playground, Work Shed, Power Heads)	90,669	<b>Project complete.</b> Playground complete, power heads rolling program 70% complete. Work shed will be considered as part of the master plan review (carry forward 2017/18).	✓
Long Jetty Foreshore Caravan Park (Playground, Work Shed, Power Heads, Cabins)	211,667	<b>Project complete.</b> Playground, shed, and power heads complete. Cabin program will be considered as part of the master plan review (carry forward 2017/18).	✓
Long Jetty Foreshore Caravan Park Toilet Block	376,419	<b>Deferred to 2017/18.</b> Project will be considered as part of the master plan review (carry forward 2017/18).	●
<b>CARAVAN PARK TOTAL</b>	<b>678,755</b>		
Streetscape - Main and Station St, Foster	1,424,684	Drainage complete. Footpath, kerb and channel underway near Pearl Park. Community consultation continuing.	●
Streetscape - Bair St, Leongatha	150,000	Civil design commenced. Electrical and lighting design underway.	●
Capital Works Design	191,290	Tracking well.	●
Port Welshpool Long Jetty Rehabilitation Project	1,000,000	Tenders have closed with five received.	●
Coal Creek, Korumburra Electrical Upgrade	66,256	<b>Project complete.</b>	✓
Foster Car Park	300,000	<b>Project complete.</b>	✓
Korumburra Cemetery Car Park	203,881	<b>Project complete.</b>	✓
Leongatha Recreation Reserve – Internal Roads	950,000	Stormwater pipes, kerb, and pits complete. Continuing edge strip works.	●

Project	Budget (\$)	Comments	Status
Korumburra Showgrounds – Internal Roads	600,000	Drainage design amended. Depot to begin drainage after consultation with committee.	
<b>CIVIL OTHER TOTAL</b>	<b>4,886,111</b>		
Stewart and Dunlops Road, Middle Tarwin – Major Culvert Renewal	41,505	<b>Project complete</b>	
<b>CULVERTS TOTAL</b>	<b>41,505</b>		
Shellcotts Road, Korumburra	36,105	Quotation awarded. Works to commence late March.	
Markleys Road, Mirboo North	25,000	Pipes installed. Headwalls to be constructed in-situ during March.	
Drouin Road, Poowong	20,000	<b>Project complete.</b>	
Riverside Drive, Tarwin Lower	25,000	<b>Project complete.</b>	
Poplar Court, Sandy Point	18,426	<b>Project complete.</b>	
<b>DRAINAGE TOTAL</b>	<b>124,531</b>		
<b>Footpath Renewal Program</b>	<b>298,053</b>		
1. Watt Street, Leongatha	-	<b>Project complete.</b>	
2. Gray Street, Leongatha	-	<b>Project complete.</b>	
3. Brumley Street, Leongatha	-	<b>Project complete.</b>	
4. King Street / George Street, Korumburra	-	Works underway.	
5. Harriet Street, Toora	-	<b>Project complete.</b>	
6. Mine Road, Foster	-	<b>Project complete.</b>	
Alison Street, Leongatha – Footpath Extension	69,472	<b>Project complete.</b>	
Drouin Road, Poowong – Footpath Extension	85,000	<b>Project complete.</b>	
Jones Street, Foster – Footpath Extension	21,621	<b>Project complete.</b>	
Nelson Street, Foster – Footpath Extension	44,312	<b>Project complete.</b>	
Ranceby Road, Poowong – Footpath Extension	28,586	Works to commence after Drouin Road in April/May.	
Pioneer Street, Foster – Footpath Extension	76,419	<b>Project complete.</b>	

Project	Budget (\$)	Comments	Status
Walkerville Road, Tarwin Lower – Footpath Extension	25,777	<b>Project complete.</b>	✓
<b>FOOTPATHS TOTAL</b>	<b>649,240</b>		
Lower Toora Road, Bennison – Guardrail Replacement	110,692	Works underway	●
<b>GUARDRAILS TOTAL</b>	<b>110,692</b>		
Fish Creek Kindergarten Playground Replacement	16,812	<b>Project complete.</b>	✓
Fish Creek Recreation Reserve Playground	35,000	<b>Project complete.</b>	✓
Arthur Bentley Memorial Park, Leongatha Playground	35,000	<b>Project complete.</b>	✓
<b>PLAYGROUNDS TOTAL</b>	<b>86,812</b>		
Splash Hydro Therapy Pool and Gymnasium – Leongatha	70,000	Commenced design brief for new gym and dry program room.	●
Mirboo North Pool Refurbishment Design	203,905	Survey and master plan complete. Design brief to be prepared. Plan to advertise Tender late April.	●
Poowong Swimming Pool (Plant Room / Amenities)	452,250	<b>Project complete.</b>	✓
Toora Swimming Pool Sand Filter Refurbishment	48,300	<b>Project complete.</b>	✓
Korumburra Swimming Pool Sand Filter Refurbishment	48,300	<b>Project complete.</b>	✓
<b>POOLS TOTAL</b>	<b>822,755</b>		
Leongatha Golf Club Irrigation Project	220,000	Project progressing.	●
South Gippsland Cricket Facilities Upgrade (Nyora & Koonwarra)	197,000	Cricket nets complete on both sites. Irrigation works at Koonwarra to commence April.	●
Sun Shelter - Tarwin Lower to Venus Bay Walking Track	19,364	Preparing quotations.	●
<b>RECREATION TOTAL</b>	<b>436,364</b>		
Anderson Street, Leongatha Town Entrance	807,000	Contract awarded. Design plans being revised based on issues raised by abutting landowners.	●
Grand Ridge Road, Leongatha	1,200,000	<b>Project complete.</b>	✓

Project	Budget (\$)	Comments	Status
Hudsons Road, Korumburra South Road Reconstruction	150,000	Planning issues relating to Land Subject to Inundation Overlay (LSIO) and WGCMA requirements. Original planning application has expired and new application to be made on advice of Planning department. Culverts to be installed during March/April. Road construction deferred to 17/18.	●
North Poowong Road, Poowong Road Reconstruction	31,806	<b>Project on hold</b> Vegetation assessment and offset final report to be completed by consultant. Arranging comments from DELWP to enable "shovel ready" project.	●
Princes Street / John Street, Korumburra Road Reconstruction	50,134	<b>Project complete.</b>	✓
South Road, Poowong - Road Reconstruction	1,348,000	Sealing works to be completed by 31 March. Guardrail quotes being sought.	●
Walkerville North - Road and Retaining Wall Protection	130,650	First review of concept carried out on 24 February. Meeting with Anglers Club and others held on 24 March. Plans almost finalised.	●
Reseal Preparation Program (Refer <i>last page – 24 jobs in total</i> )	915,326	<b>Project complete.</b>	✓
<b>Reseal Program (Part R2R funded)</b> (Refer <i>last page – 56 jobs in total</i> )	<b>Total</b> <b>2,114,766</b>	Program commenced.	●
<b>Blackspot Program (Federal funded)</b> <b>Road Safety Improvement Works</b>	<b>Total</b> <b>2,316,668</b>		
1. Lower Toora Road, Bennison	35,190	Drainage, line marking, and intersections yet to be completed.	●
2. Loch Wonthaggi Road, Loch	420,523	All works complete apart from line marking.	●
3. Loch - Poowong Road, Poowong	632,288	All works completed apart from line marking.	●
4. Mount Eccles Road, Mount Eccles	279,493	Vegetation works complete. Guardrail installation 50% complete.	●
5. Leongatha Yarragon Road, Leongatha	786,600	All works complete apart from line marking.	●
6. Walkerville Road, Tarwin Lower	162,574	Drainage works underway with line marking to follow.	●



Project	Budget (\$)	Comments	Status
<b>Sealed Rehabilitation Program</b>	<b>Total 2,670,156</b>		
1. Ashenden Street Car Park Reconstruction	450,000	Road and car park works complete. Depot waiting to install a turnstile gate.	●
2. Bass Valley Road, Bena	685,000	Works underway.	●
3. Berrys Creek Road, Berrys Creek	136,323	<b>Project complete.</b>	✓
4. King Street & Scott Crt, Korumburra	239,343	Works underway.	●
5. Koonwarra Pound Creek Road, Koonwarra	225,000	<b>Project complete.</b> Some stripping of seal observed.	✓
6. Little Commercial Street, Korumburra	83,490	Contract awarded. Works to follow King Street.	●
7. Loch Wonthaggi Road, Loch	350,000	<b>Project complete.</b>	✓
8. Main Street, Stony Creek	51,000	<b>Project complete.</b>	✓
9. Old Waratah Road, Fish Creek	100,000	Stabilising works complete. Investigation works underway as project has developed into a bigger job.	●
10. Stony Creek Dollar Road, Stony Creek	100,000	<b>Project complete.</b>	✓
<b>ROADS TOTAL</b>	<b>11,484,506</b>		
Koonwarra Landfill Cell 4 Design and Construction	350,000	<b>Project complete.</b> Construction complete and EPA approval received.	✓
Koonwarra Landfill Leachate Evaporation System	-	<b>Deferred to 2017/18.</b> Schematic design complete and incorporated in submission to EPA for approval. EPA approval required to progress.	●
<b>WASTE TOTAL</b>	<b>350,000</b>		

## Reseal Preparation Program (\$915,326)

### *Breakdown of projects*

1. Tree Maintenance	13. Soldiers Road, Leongatha South
2. Kardella-Fairbank Road, Kardella	14. Whitelaw Street, Meeniyan
3. Buffalo Waratah Road, Buffalo	15. Yannathan Road, Nyora
4. Dollar Road, Dumbalk	16. Mardan Dumbalk Road, Dumbalk
5. Douglas Court, Leongatha	17. Toora Wonyip Road, Toora North
6. Farmers Road, Dumbalk	18. Hillgroves Road, Leongatha South
7. Leongatha South Outtrim Road	19. Jeetho West Road, Bena
8. Leongatha Yarragon Road, Leongatha North	20. Koonwarra Pound Ck Road, Pound Creek
9. Mardan Road, Koorooman	21. Creamery Valley Road, Toora North
10. Mine Road, Korumburra	22. Kardella Road, Korumburra
11. Mirboo Road, Mirboo	23. Pound Creek Road, Pound Creek
12. Old Koonwarra Meeniyan Road, Koonwarra	24. Hedley Range Road, Welshpool

## Reseals Program (\$2,114,766) Part R2R Funded - *Breakdown of projects*

1. Adkins St - Korumburra - ch 0 to 0.111	13. Little Princes Street - Korumburra - ch 1.005 to 1.083
2. Alp St - Korumburra - ch 0 to 0.144	14. Mair Crs - Korumburra - ch 0 to 0.187
3. Bass Valley Road - Bena - ch 0 to 0.705	15. Mardan Dumbalk Road - Dumbalk - ch 5.14 to 6.471
4. Bena Road - Korumburra - ch 0 to 0.407	16. Mardan Road - Koorooman - ch 11.538 to 13.766
5. Boags Road - Leongatha - ch 0.005 to 0.8.44	17. Mckenzie Court - Korumburra - ch 0 to 0.1
6. Bond Court - Leongatha - ch 0 to 0.071	18. Meikle Street, Meeniyan
7. Buffalo Waratah Rd - Buffalo - ch 0 to 4.265	19. Mine Road - Korumburra - ch 0.69 to 1.38
8. Byrne Street - Leongatha - ch 0 to 0.314	20. Mirboo Road - Mirboo - ch 0.03 to 2.975
9. Carmody's Road - Leongatha - ch 0.0 to 1.650	21. Old Koonwarra Meeniyan Road - Koonwarra - ch 0.021 to 0.532
10. Collis Street - Foster - ch 0.083 to 0.234	22. Parr Street - Leongatha - ch 0.016 to 0.357
11. Creamery Valley Road - Toora - ch 3.98 to 8.34	23. Parry Street - Korumburra - ch 0 to 0.09
12. Dollar Road - Dumbalk - ch 1.812 to 3.304	24. Patersons Road - Nyora - ch 0.00 to 1.51

### Reseals Program (\$2,114,766) Part R2R Funded - *Breakdown of projects*

25. Douglas Court - Leongatha - ch 0 to 0.106	41. Pound Creek Road - Pound Creek - ch 0.00 to 4.975
26. Farmers Road - Dumbalk North - ch 0 to 1.796	42. Royston Street, Meeniyan - ch 0.014 to 0.174
27. George Street - Korumburra - ch 0.265 to 0.352	43. Sanders Street - Korumburra - ch 0.024 to 0.763
28. Goad Court - Korumburra - ch 0 to 0.163	44. Simons Lane - Leongatha South - ch 1.99 to 2.49
29. Hanily Street - Meeniyan - ch 0.000 to 0.300	45. Soldiers Road - Leongatha South - ch 0.021 to 1.752
30. Hedley Range Road - Welshpool - ch 0 to 1.33	46. Steele Street - Leongatha - ch 0 to 0.14
31. Hillgroves Road - Leongatha South - ch 0.00 to 3.377	47. Toora Wonyip Road - Toora North - ch 0 to 3.27
32. Howard Street - Leongatha - ch 0.07 to 0.102	48. Turner Street - Leongatha - ch 0.7 to 1 and ch 0.096 to 0.48
33. Jeetho West Road - Bena - ch 2.197 to 4.41	49. Victoria Street - Korumburra - ch 0.543 to 1.000
34. Kardella Fairbank Road - Kardella - ch 0 to 1.48	50. Welshpool Road Service Road - Toora - ch 0.81 to 0.99
35. Kardella Road - Korumburra - ch 2.676 to 4.02	51. Whitelaw Street Service Road 2 - Meeniyan - ch 0.01 to 0.228, 0.565,
36. Koonwarra Inverloch Road - Koonwarra - ch 0.624 to 0.967	52. Whitelaw Street Service Road 3 - Meeniyan - Ch 0.01 to 0.228
37. Koonwarra Pound Creek Road - Leongatha South - ch 0 to 2.156	53. Wild Dog Valley Road - Leongatha - ch 0 to 0.158
38. Kurrle Street - Korumburra - ch 0 to 0.08	54. Willow Court - Korumburra - ch 0 to 0.113
39. Leongatha South Outtrim Road - Leongatha South - ch 0.01 to 1.006 & 2.16 to 4.018	55. Yannathan Road - Nyora - ch 2.305 to 5.453
40. Leongatha Yarragon Road - Leongatha North - ch 2.986 to 4.66	56. Yarringa Court, Yanakie

# Attachment 3

## Strategic Planning Traffic Light Report






### Progress Table

**Status** ● ON TRACK ● MONITOR ● HOLD ✓ COMPLETE

Strategic Objective	Total Number	<span style="color: green;">●</span> ON TRACK	<span style="color: orange;">●</span> MONITOR	<span style="color: black;">●</span> HOLD	<span style="color: green;">✓</span> COMPLETE
<b>Strategic Planning Projects</b>	8	63%	12%		25%
<b>Planning Scheme Amendments</b>	12	58%	17%		25%
<b>Number of Projects</b>	<b>20</b>	<b>12</b>	<b>3</b>		<b>5</b>
<b>Overall Performance</b>		<b>60%</b>	<b>15%</b>		<b>25%</b>

### Strategic Planning Projects Detail

Project	Description	Status
Leongatha Town Centre Upgrade - Streetscape Master Plan (Bair Street)	The Streetscape Master Plan (SMP) identifies improvements to Bair Street that can build on the traffic and amenity improvements provided by the Leongatha Heavy Vehicle Alternate Route. Extensive public consultation of the draft documents (detailing three road design options) occurred in the first half of 2016. Council adopted the preferred option (mix of angle and parallel parking) at its August 2016 Ordinary Council Meeting. Detailed designs for the works is currently being completed.	<span style="color: green;">✓</span>
Leongatha Railway Site Transformation – Master Plan	The Master Plan will guide the future use and any building and works to occur at the rail yards. This plan is being prepared with close consultation with VicTrack, PTV, the community and other relevant stakeholders. Public consultation is occurring in April/May 2017 to capture community ideas for the future use of the site.	<span style="color: green;">●</span>
Port Welshpool Marine Precinct Plan	The Port Welshpool Marine Precinct Plan is examining improving marine facilities and safety in the port area. A consultant has been appointed (December 2016) and preliminary draft documents are in preparation prior to community consultation.	<span style="color: green;">●</span>







Project	Description	Status
Nyora Development Strategy	Strategy aimed at identifying infrastructure, open space, community services and other requirements to support long-term development in Nyora. Extensive public consultation occurred in the first half of 2016 and received positive community support for the options presented. The Strategy was adopted by Council at its August 2016 Ordinary Meeting of Council and implementation work is now occurring (in consultation with the Department of Environment, Land, Water and Planning) to introduce the key provisions of the Strategy into the Planning Scheme via Amendment C110.	
Turtons Creek landscape assessment	Project to investigate the protection of significant landscape values in the Turtons Creek area, particularly views from key roads. Council is working with stakeholders to investigate methods to protect the landscape values of areas affected by logging operations. State planning provisions do not provide a method of protecting logging coup trees adjoining the roadside. Further investigation and stakeholder consultation is to occur before recommendations are made to Council on how best to protect the visual amenity of the key tourist routes through Turtons Creek.	
Mirboo North Structure Plan Refresh	Project to review and update the current Mirboo North Structure Plan. Council adopted a draft updated Structure Plan in June 2016. Extensive community consultation occurred in late 2016/early 2017 and the feedback received has been incorporated into the Structure Plan final, which is being presented to the Ordinary Council Meeting in May 2017 for adoption.	
Historic Land Use Risk Analysis	Project to identify in the Planning Scheme sites of known and potential land contamination that may present safety/risk issues should the land be used for sensitive land uses such as residential development. Scoping of the project has been undertaken and consultation with potentially affected landowners will commence in the second quarter of 2017.	
Nyora Development Plan – Davis Street / Grundy Avenue	Council is working with developers to prepare a Development Plan (DP) for a 5.5ha greenfield residential development site situated between Davis Street and Grundy Avenue Nyora. A draft DP (subdivision layout plan and supporting documents) is being prepared by the developers and it is anticipated that exhibition of the draft DP will occur mid-year. The DP must be approved by Council before a subdivision planning permit can be issued. Approximately 50 to 70 residential lots might be developed on the site.	


## Progress Table

Status ● ON TRACK ● MONITOR ● HOLD ✓ COMPLETE

### Planning Scheme Amendments

Amendment Number	Description	Status
C81	West Gippsland CMA flood amendment – application of the Land Subject to Inundation Overlay (LSIO). Exhibition occurred in October 2015. Twenty-five submissions were received. Council resolved in November 2015 to refer the submissions to an Independent Planning Panel. The Panel Hearing occurred in February 2016. The Panel Report recommended Council adopt the amendment. Council adopted the Amendment at its May 2016 Ordinary Meeting of Council. The Amendment was approved by the Minister for Planning in November 2016. The new planning scheme provisions have reduced the burden of unnecessary planning permits on landowners and Council.	✓
C88	Rezoning of land at corner of South Gippsland Hwy and Boags Road to the Low Density Residential Zone to facilitate future development of Woorayl Lodge. No objections to the rezoning were received. The amendment was adopted by Council at the February 2017 Ordinary Meeting of Council. The amendment is currently awaiting Ministerial approval.	●
C90	Housing and Settlement Strategy (HSS) implementation. The amendment will introduce the key recommendations of the HSS into the planning scheme including Restructure Overlays for old and inappropriate subdivisions (Outtrim, Jumbunna etc.). Ministerial authorisation to prepare the amendment has been received (October) and exhibition will commence mid-2017.	●
C94	Proposal to establish commercial zoning on the western side of the South Gippsland Highway, Leongatha, south of the hospital with the balance of the land being rezoned General Residential Zone 1. The amendment is an ongoing process and requires further negotiation with the landowners regarding the provision of open space, developer contributions and developer infrastructure provision.	●
C100	General Amendment comprising 66 items of a minor and technical nature. Authorisation to prepare and exhibit the Amendment is presently (January 2017) being sought. Exhibition is anticipated to occur in March or April 2017. The Amendment is required to ensure the Planning Scheme is kept up to date and does not contain errors / anomalies resulting from changes in land use and ownership. One voluntary inclusion in the Heritage Overlay is also proposed.	●

Amendment Number	Description	Status
C103	Berrys Creek Road Mirboo North rezoning from Low Density Residential to General Residential Zone 1. No objections to the rezoning were received. The amendment was adopted by Council at the February 2017 Ordinary Meeting of Council. The amendment is currently awaiting Ministerial approval.	
C104	The amendment proposes to rezone land at 167 South Gippsland Highway Leongatha (9ha - south of Opal Motel site) from the Farming Zone to a mix of highway frontage Special Use Zone and General Residential Zone. In 2016, Council was working with the developers to reformulate the development proposal, prepare a development contributions agreement and move forward with the proposal. Council is waiting on further direction from the landowners / developers regarding their intentions to proceed with the rezoning.	
C107	Proposal to apply an Environmental Significance Overlay (ESO) over habitat of the Giant Gippsland Earthworm in the general area west of Korumburra. State Government funding was provided for the amendment. Exhibition occurred in November 2015. The amendment was adopted at the May 2016 Ordinary Meeting of Council and approved by the Minister for Planning in October 2016.	
C108	Proposal to rezone land in Koonwarra (north of saleyards) from Farming Zone to a Special Use Zone to facilitate the development of an agricultural services precinct. No objections to the rezoning were received. The amendment was adopted by Council at the February 2017 Ordinary Meeting of Council. The amendment is currently awaiting Ministerial approval.	
GC31	Tarwin Declared Water Catchment Environmental Significance Overlay (ESO2). Amendment GC31 addresses the planning scheme anomaly where some declared water catchments are not recognised by an ESO2. Council authorised preparation of the amendment in combination with Baw Baw Shire Council and Latrobe City Council. Amendment GC31 was submitted to the Minister for Planning in May 2015. The Minister for Planning approved the GC Amendment on 13 October 2016.	
C109	Proposal to rezone the Venus Bay Caravan Park from the Farming Zone to a Special Use Zone (SUZ) in combination with rezoning of the vacant western end of the lot to the Low Density Residential Zone to create a 6 lot residential development. The aim of the SUZ is to retain the caravan park use in the long term in recognition of it being a key tourism drawcard for the township and coastal region. Council resolved at its August 2016 Ordinary Meeting of Council to prepare and exhibit the amendment. Ministerial authorisation is being sought and it is anticipated that exhibition will commence mid-2017.	

Amendment Number	Description	Status
C110	Implementation of the Nyora Development Strategy's planning recommendations for the town centre. The amendment rezones additional land in the centre of town to Commercial 1 Zone to provide for a future supermarket. Exhibition concluded in February 2017. One objection was received however; it was satisfactorily negotiated to an agreed resolution. The amendment was presented to the April 2017 Ordinary Meeting of Council for adoption.	



Page left intentionally blank



9 Smith Street, (Private Bag 4)  
Leongatha Victoria 3953

P: (03) 5662 9200

F: (03) 5662 3754

[council@southgippsland.vic.gov.au](mailto:council@southgippsland.vic.gov.au)  
[www.southgippsland.vic.gov.au](http://www.southgippsland.vic.gov.au)