



All approved CSP initiatives detailed implementation status is as follows:

1. COMPLETED Initiatives since last report

Initiative	Outcomes/ Achievements
Community Information Brochure South Gippsland & Bass Coast Community Guide Budget \$13,000 Actual \$ 2,636	South Gippsland & Bass Coast Community Guide reissued in collaboration with South Coast Primary and Community Partnership and the Bass Coast Shire Council. This initiative saw 5000 copies of the Support brochure being produced with distribution commenced by end of November.
COVID19 – Phase 3 Home Based Business Grants Budget \$100,000 Actual \$ 15,000	Grant opened for applications from 2nd November to 20th November 2020. Targeting those small home-based businesses such as health and beauty services, creative (music, art lessons) and training (driving lessons). NOTE: \$\$ to be updated prior to Council Briefing and grants period closed
Recreation Reserve Income Offset Budget \$ 126,000 Actual \$ 126,000	Provision of a one-off extension to the existing annual maintenance grants provided to Council Recreation Reserve Committees, to extend these grants by an equivalent of 50 per cent. Prior to payment of these grants, each committee must agree that any fees charged to clubs during the winter season (1 April to 30 September) must be cancelled or refunded if already paid. <ul style="list-style-type: none"> • All Committees have been contacted and have confirmed the conditions of additional funds to be provided • 1st Round of funds distributed – complete 17/11 • 2nd Round of funds to be distributed – planned 1/12
Street Trading Permits Fee Waiver Budget \$ see below Actual \$ 13,568	Providing a full rebate of 2020/2021 Street Trading Permit fees, where outdoor dining was not allowed. Renewal Notices have been produced reflecting the 100% waiver of 2020/2021 fees, 166 businesses will receive a total of \$13,568 support.
Fee Waiver - Business Fees/Permits Budget \$ 184,000 Actual \$ 178,907	R Reduced business registration fees and permit waivers – 50% Refund 2020 fees, 50% rebate on 2021 fees, All credits and refunds have been processed. 2021 Registration Fee Renewal Notices delayed from Oct to Nov 20. Those businesses who opted for a credit will receive a credit on this invoice, as well as 50% reduction 2021 Business registration fees as part of this initiative.



Initiative	Outcomes/ Achievements
	<p># 532 Businesses will receive refunds /rebates. # 12 Caravan Parks will benefit from waiving Health Business Registration fees</p>

2. In Progress Initiatives Status

INITIATIVE	STAGE	UPDATE				
Community Restarter/Sanitiser package	Implement	<p>Provide 200-300 community groups with a package comprising Personal Protective Equipment (e.g. hand sanitiser, masks etc)</p> <p>Distribution of packs has been on hold due to extension of COVID19 restrictions in Victoria seeing community organisations still closed.</p> <p>As restrictions ease, this initiative will recommence with distribution of prepared packages.</p> <p>100 packs have been compiled ready for distribution. # 15 packs have been distributed</p> <table border="1" style="width: 100%; margin-top: 10px;"> <thead> <tr> <th style="background-color: #d9ead3;">Approved Budget \$</th> <th style="background-color: #d9ead3;">Actual YTD \$</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">\$30,000</td> <td style="text-align: center;">\$8,681</td> </tr> </tbody> </table>	Approved Budget \$	Actual YTD \$	\$30,000	\$8,681
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COVID19 Community Support Grants	Implement	<p>One-off grants to support not-for-profit organisations/ community Service Providers to extend services to individuals to maintain social connections. Includes 4 funding streams:</p> <ul style="list-style-type: none"> • Community Adaptation and Participation • Technology Support • Quick Response • Community Connection <p>Grant period opened 1st August till funds exhausted</p> <p>So far -# 18 Grants have been approved</p> <table border="1" style="width: 100%; margin-top: 10px;"> <thead> <tr> <th style="background-color: #d9ead3;">Approved Budget \$</th> <th style="background-color: #d9ead3;">Actual YTD \$</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">\$100,000</td> <td style="text-align: center;">\$69,684</td> </tr> </tbody> </table>	Approved Budget \$	Actual YTD \$	\$100,000	\$69,684
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COVID19 Community Group Grants	Implement	<p>One off grant providing support for Community Groups to respond to and recover from the impacts of COVID-19. \$1000 grant.</p> <p>Grant period opened 1st August till funds exhausted</p> <p>So far -# 40 Grants have been approved</p> <table border="1" style="width: 100%; margin-top: 10px;"> <thead> <tr> <th style="background-color: #d9ead3;">Approved Budget \$</th> <th style="background-color: #d9ead3;">Actual YTD \$</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">\$100,000</td> <td style="text-align: center;">\$69,684</td> </tr> </tbody> </table>	Approved Budget \$	Actual YTD \$	\$100,000	\$69,684
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INITIATIVE	STAGE	UPDATE	
		\$100,000	\$38,099
Early Learning Support	Design	<p>Extend the reach of existing programs to better connect with vulnerable families to identify and remove barriers that prevent access to early years programs.</p> <p>A part time Early Years Engagement Officer has commenced on November 9th.</p>	
		Approved Budget \$	Actual YTD \$
		\$38,860	\$0
Mental Health First Aid Training	Design	<p>Promote and facilitate Mental Health & Youth Mental Health First Aid.</p> <p>Training Packages have been purchased and distributed.</p> <p>Online training modules commenced 2nd Nov 2020. Instructor led training to commence once online modules have been completed.</p> <p>Overwhelming response to EOI for participants – with all 80 participant spaces filled.</p>	
		Approved Budget \$	Actual YTD \$
		\$52,250	\$12,578
Arts, Culture and Creative Industry Program events	Design	<p>Detailed design and development is underway to implement those initiatives that can be delivered within the current COVID19 restrictions.</p> <ul style="list-style-type: none"> Communication plan is in development to enable promotion and engagement with this sector. <p>Events planned for Dec 20 to Mar 21</p> <ul style="list-style-type: none"> Workshop - Make it COVIDSafe – purchased off the shelf module in conjunction with 5 other regional councils. Arts Action consultants engaged. Call out to participants planned through Nov to early Dec. With a plan to deliver 6 Workshops over 4 months. "I wrote a Postcard" – Graphic design has been completed, Postcards will be printed and distributed by end of Nov. Expect the return of postcards by 18 Dec for collation and exhibition "Writers in Libraries" – linking in with Literary Festival network to engage local writers. Engaged with West Gippsland Library Corporation (WGLC)- determine residency timeline. By end of Dec expect to finalise writers and residencies, in readiness for launching early 2021. Roadside (Silage) Art – identifying opportunities to engage with farmers. Seeking an Arts Project Manager to work with Farmers. Expect launch of "Great Southern Bail Trail" Feb 2021. Other initiatives are in early stages of design & development dependent on COVID19 restrictions. 	



INITIATIVE	STAGE	UPDATE	
		Approved Budget \$	Actual YTD \$
		\$252,000	\$14,444
Tourism Marketing, Promotion & Training	Design	<p>A program to activate, promote and enhance our regions visitor economy.</p> <p>With the opening up of the Melbourne COVID1 Restrictions, DGL has launched a Tourism Marketing Campaign with South Gippsland front and centre.</p> <p>The Tourism Ambassador Training program is also in design and development to ensure it is relevant and meets the needs of the broader business community. Looking to launch in early Dec 2020.</p>	
		Approved Budget \$	Actual YTD \$
		\$50,000	\$30,000
Fee Waiver – Caravan Park Annual Permit Holders	Implement	<p>Provision to waive four months (Sep to Dec 2020) annual site fees for Council owned (2) caravan parks and impacting 34 annual site permit holders – should it be deemed appropriate to do so</p> <p>Oct 2020 – no annual site fees waived</p>	
		Approved Budget \$	Actual YTD \$
		\$46,043	\$0
Rental Relief	Implement	<p>Provision to waive 4 months (Sep – Dec 2020) rental on Council owned properties should it be decided as appropriate to do so.</p> <p>Oct 2020 – no rental waived</p> <p># 2 properties -Waratah Caravan Park and Korumburra Caravan Park</p>	
		Approved Provisional Budget \$	Actual YTD \$
		\$31,928	\$0
Shop Local Campaign and Advertising	Implement		
		Approved Provisional Budget \$	Actual YTD \$
		\$40,000	

Previously Reported and Completed Initiatives

Initiative	Outcomes/ Achievements
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<p>Flu Vaccination Program</p> <p>Budget \$ 25,900</p> <p>Actual \$ 23,270</p>	<p>Provided the Commercial /Community Flu Vaccine Program 2020 free of charge</p> <p>Mar to Oct 2020</p> <p># Flu vaccinations – 829 over 17 sessions</p>
<p>COVID19 – Phase 1 & 2 Business Grants</p> <p>Budget \$ 200,000</p> <p>Actual \$ 136,000</p>	<p><u>Phase 1 Quick Response Business Grants</u></p> <p>Grants opened for applications 13th July to 31st July targeting small businesses with shopfronts experiencing financial hardship due to COVID 19 restrictions.</p> <p># 83 (80% of applicants) Small Businesses successfully received \$1,000 grant within 2 weeks of applying.</p> <p>Of those that were unsuccessful (23 applicants) primarily due to not being a shopfront (13); Annual turnover >\$250k (5), Other (5)</p> <p>Successful applicants advised they would use the grant funds to do the following (in order of most mentioned)</p> <ul style="list-style-type: none"> • Improve Shop Fittings/amenity of store/ signage • Pay utilities bills, rent, rates, local accounts • Purchase cleaning products/ making store COVID Safe • Accounting Fees/Advice • Marketing/ developing online presence • Purchase goods/services <p>With most, advising will be spent with local providers/ suppliers- thereby also injecting a boost into the local economy.</p> <p><u>Phase 2 – Tourism Business – Visitor Economy Grants</u></p> <p>Grants opened for applications on 1st Sep to 18th Sep specifically targeting tourism businesses such as accommodation, tour operators and farmgate experiences.</p> <p># 53 (94% of applicants) Tourism based businesses successfully received \$1,000 grant within 2 weeks of applying. Accommodation businesses accounted for 74% with Tour Operators, FarmGate and other making up the balance.</p> <p>Businesses were located all over the Shire, with the 65% in the South – Foster to Wilsons Promontory.</p> <p>Those who were unsuccessful (6) due to business not operating prior to COVID (2); not a tourism business (2); outside of Shire (1).</p> <p>The grants funds were going to be used for</p> <ul style="list-style-type: none"> • Maintenance, improved signage and venue amenities • Promotion and advertising, developing online presence • COVID 19 Safe materials - cleaning products and services



		All recipients noted they had had to temporarily close and had suffered reduced income.
Local Procurement – Prompt payment of suppliers		<p>Strengthen Council's local buy preference and fast-track payments to suppliers to improve supplier cash flows</p> <p>Improved our accounts payable to achieve in Aug 94% of our supplier's invoices paid within 14 days, up from 76% in Jun 2020.</p> <p>Expect this level of timely payment to be maintained.</p>
COVID-19 Rates and Hardship Policy		<p>Updated Hardship policy to make a suite of payment options available for rates payers, enabling payment arrangements till Jun 21 and enacted on application</p> <p># 44 applications have been received and payments arrangements are in place</p>
Fee Waiver - Victorian Landfill Levy	<p>Budget \$0</p> <p>Actual \$0</p>	<p>The most recent advice from Local Government Victoria on 13th October, was that the Victorian Government will extend the deferral of changes to the landfill levy for a further six months.</p> <p>This decision meant the Council does not need to support this cost from the CSP Program and this returned \$150,000 to the CSP budget, making it now available for other community initiatives.</p> <p>100% of Landfill Levy Fees were waived on Rates Notices issued in Aug for 2021 year.</p>
Fee Waiver – Caravan Park Annual Permit Holders	<p>Budget \$ 53,915</p> <p>Actual \$ 45,043</p>	<p>Waive four months (Apr-Aug 2020) annual site fees for Council owned (2) caravan parks and impacting 34 annual site permit holders</p> <p>Credits and customer requested refunds have been processed in September 2020.</p> <p>Most permit holders requested credit be applied to their 20/21 Annual Permit Fees invoice issued in Sep.</p> <p># 34 Permits holders were recipients of waived fees</p>
Rent Relief	<p>Budget \$ 51,714</p> <p>Actual \$ 50,004</p>	<p>Waive six months (Apr to Sep 2020) rental on Council owned properties.</p> <p>During this period 1 lessee ceased leasing arrangements.</p> <p># 3 properties</p> <ul style="list-style-type: none"> - Waratah Caravan Park - Korumburra Caravan Park - Leongatha Cinema Games Room