

SOUTH GIPPSLAND SHIRE COUNCIL

Coal Creek Exhibitions Expression of Interest



*Expressions of Interest for display
during 2024 and 2025*



South Gippsland
Shire Council

Introduction

Coal Creek Community Park and Museum has been a heritage and cultural focal point in South Gippsland for more than 50 years, located in Korumburra Victoria.

It is a popular tourist attraction and now has two distinct exhibition spaces: the Entry Gallery and the Auditorium*.

The galleries are open Friday, Saturday, Sunday and Monday during school terms and open every day during school holidays.

We know that South Gippsland has an incredibly vibrant and diverse arts community, and we encourage local artists and arts groups of all backgrounds to submit an Expression of Interest. There will be a minimum of one exhibition per year dedicated to a South Gippsland based artist or art group, with programming scheduled over a rolling yearly cycle.

Public Programming

As part of your Expression of Interest submission, we encourage public programming opportunities. Please provide details of a public program you would be able to provide with your exhibition proposal.

Remuneration

A \$250 remuneration for individual artists or \$500 remuneration for art groups (two or more artists) will be provided to the successful Expressions of Interest. This will assist with the installation of the exhibition and official opening needs.



Considerations

Coal Creek Community Park and Museum encourages Expressions of Interest from individual artists or art collectives and curators of all backgrounds, abilities and beliefs.

We also encourage exhibitions that:

- Promote and support traditional and contemporary art forms and techniques.
- Showcase the practice of artists in all stages of their career.
- Promote social inclusion and cultural diversity.

* Floor Plan of both exhibition spaces can be found in the [Appendix](#) of this document.

Exhibition Details

Coal Creek Community Park and Museum exhibitions will be offered in eight-week blocks, plus a half week for install and half week for uninstall. Other periods of duration for an exhibition will be considered and may be accepted depending on programming. Please provide these details as part of your application.

In your Expressions of Interest, you may request either or both exhibition spaces.

You will be required to design your own invitations and promotional posters in accordance with a template provided. Coal Creek will assist with promotion of the exhibitions, including the official opening, by posting on their social media platforms.

What We Provide

- Exhibition spaces with various lighting options.
- Installation guidance, if required.
- A variety of plexiglass-covered cases of varying sizes.
- The use of an installation toolkit.
- Kitchen area for use on opening night, equipped with microwave, oven and fridge. Wine and tumbler glasses also included.
- A small PA for an opening event.
- Some wall fixings.
- Basic wall filler, sanding and painting for holes where works were displayed.
- Front-of-house staff will provide supervision of the gallery spaces from the front desk.
- Foamcore numbers to number work displayed.



What You Will Provide

Exhibitors must fulfil the following responsibilities:

- Adhere to Coal Creek Community Park and Museum's Terms and Conditions of Use, which will be provided upon request or at the time of being offered an exhibition.
- Set up on a Wednesday or Thursday by 4.00pm prior to the exhibition opening to the public on the Friday. Pack up on a Tuesday after the exhibition closes, by 4.00pm.
- Provide insurance to cover damage or theft of artworks on display or in transit to and from Coal Creek.
- Provide Public Liability Insurance to cover you and/or members of your group while undertaking activities within Coal Creek. A Certificate of Currency must be provided.
- Deliver, hang and/or assemble the exhibition on the arranged dates and times. Please note you may incur costs related to repairing any major damage caused by displaying your work.
- Wall fixings to hang work.
- Provide a media release and print-quality digital images on confirmation of your exhibition to assist with promotion via our social media channels.
- Provide a catalogue of items to be exhibited including name of work and artist, medium, sale price and any other relevant details prior to exhibition set up according to the template supplied.
- Produce labels for artworks using the Coal Creek template. Numbers are available for use from Coal Creek.
- Design for window vinyl lettering according to the template and guidelines supplied by Coal Creek.
- Ensure any items sold remain on display for the duration of the exhibition.
- If you require additional supervision of the gallery space/s, it is your responsibility to obtain and pay for during operating hours.
- An information sheet / FAQ on the exhibition must be provided to front-of-house staff.
- Negotiate with Coal Creek staff regarding opening event dates and times (preferably no Friday or Saturday nights).
- Provide all food and beverages for the exhibition opening. Food safety regulations must be followed.
- Ensure the gallery and lounge/kitchen area are left in a clean and tidy state after the exhibition opening.
- Dismantle the exhibition by the agreed date and time.
- Return all tools and equipment used to the Coal Creek tool kit after use for install and uninstall.

Management reserves the right to:

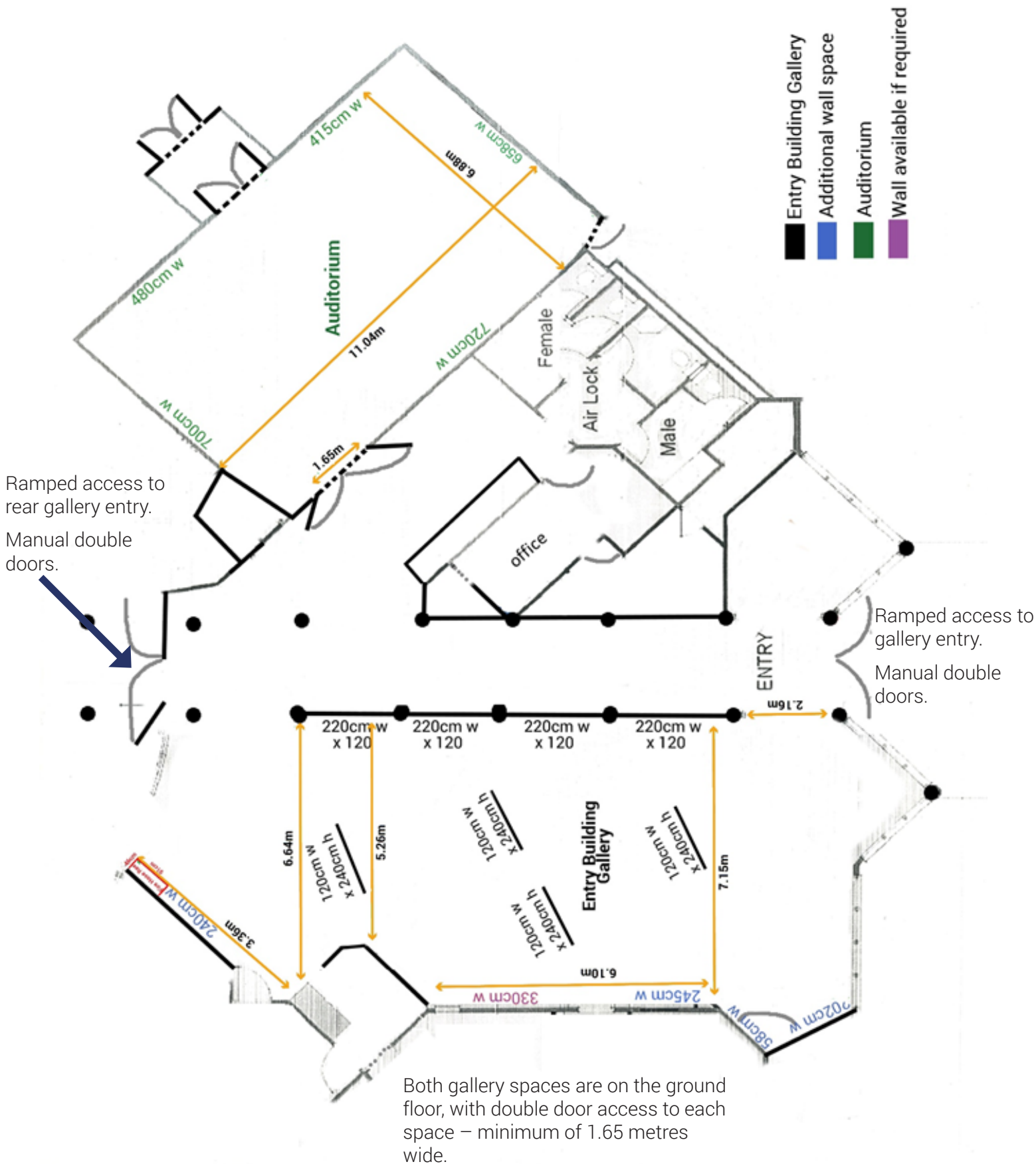
- Refuse to display work they deem to be offensive. This may include but is not limited to homophobic, transphobic, sexist, racist and/or ableist work.
- Refuse to display work that is deemed unsuitable to display due to health and safety reasons.
- Make final curatorial decisions on all exhibitions.

Expressions of Interest close 11.59pm Friday 2 August 2024.

The South Gippsland Arts Advisory Committee will undertake the final assessment of these Expressions of Interest in August 2024, with notifications on the success of your application provided by Friday 30 August 2024.



Appendix – Floor Plan



SOUTH GIPPSLAND SHIRE COUNCIL

9 Smith Street (Private Bag 4) Leongatha VIC 3953

Phone: 5662 9200

Email: council@southgippsland.vic.gov.au

Website: www.southgippsland.vic.gov.au

Facebook: www.facebook.com/southgippslandshirecouncil



South Gippsland
Shire Council