

# Planning Application Checklist – Signage

Use this information as a guide to complete your application for a planning permit to construct or display signage.

## Considerations that may affect you application

When making a decision on an application of this nature, Council will generally consider:

- The planning controls that apply to the site.
- The planning policy framework found within the South Gippsland Shire Planning Scheme.
- The impact of signage on the amenity of the area.

## Documents to submit with your application

	Document
1	A planning permit application form (completed, dated and signed).
2	A current copy of the Certificate of Title for the land that shows current ownership details, in addition to a Title Plan (all title information must be no older than 60 days). Recent title information can be downloaded from <a href="https://www.landata.vic.gov.au">https://www.landata.vic.gov.au</a> (a small fee applies).
3	A copy of any registered covenants, restrictions or Section 173 Agreements if they apply to the land (these will be indicated on your Certificate of Title).
4	Information relating to the type of signage as defined in Clause 73.02 of the South Gippsland Planning Scheme, and a written statement justifying why the signage is appropriate to its context, responding specifically to the decision guidelines of Clause 52.05-6.
5	Plans showing the location, dimensions, and details for the proposed sign(s) as outlined under Clause 52.05-6.
6	For animated or electronic signs, a report addressing the decision guidelines at Clause 52.05-8 relating to road safety.

## Contact Us

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